

## AGENDA

Regular Public Board Meeting		Monday, May 27, 2024	
Item		Responsibility	Page #
1	Call to Order – 6:00 p.m.	S. Binder	
2	Acknowledgment of Traditional Lands	K. Hambly	
3	Presentation:		
	(a) Mental Health	K. Dostaler	
	(b) Certificate of Appreciation, Canadian Armed Forces	K. MacIver	
4	Motion to Convene into Closed Committee of the Whole	nil	
5	Reconvene to Regular Public Board Meeting	nil	
6	Roll Call	S. Binder	
7	Approval of Agenda	S. Binder	
8	Declarations of Conflict of Interest	S. Binder	
9	Consent Agenda Items	S. Binder	
	(a) Regular Public Board Meeting Minutes April 22, 2024		3
	(b) Committee Meeting Minutes (for information only)		
	i) Governance and Policy April 15, 2024		10
	ii) Special Education Advisory Committee April 4, 2024		13
	iii) Parent Involvement Committee		
	iv) Physical Planning, Finance and Building Committee April 8, 2024		16
	v) Student Learning, Well-Being and Equity Committee April 2, 2024		19
	vi) Accessibility Advisory Committee March 21, 2024		21
10	Rise and Report from Committee of the Whole May 27, 2024	A. Robertson	
11	Report from External Organizations		
	(a) Ontario Public School Board Association (OPSBA)	A. Robertson	23
	i) Recommendation - Appointments to the OPSBA Board of Directors and Identification of (Voting) Delegates for 2024-2025	K. MacIver/S. Binder	
	(b) Food for Learning Meeting May 16, 2024	K. Hambly	
12	Report from Standing Committee Reports		
	(a) Governance and Policy Meeting May 21, 2024	S. Binder	
	i) Recommendation: Board Review/Self Evaluation		32
	(b) Student Learning, Well-being, and Equity Meeting May 6, 2024	S. Lewis	
	(c) Physical Planning, Finance and Building Meeting May 13, 2024	E. Charlton	
	i) Recommendation: Borrowing Resolution	B. Wilson	38
13	Report from Statutory Committee Reports		
	(a) Audit Committee	nil	
	(b) Parent Involvement Committee, May 17, 2024	E. Charlton	

<b>Item</b>	<b>Responsibility</b>	<b>Page #</b>
(c) Special Education Advisory Committee April 25, 2024	S. Binder	
i) Recommendation - Special Education Plan 2023-2024		50
(d) Supervised Alternative Learning, May 1 and 15, 2024	K. Hambly	
14 Report from Advisory Committee Reports		
(a) Accessibility Advisory May 8, 2024	E. Parsons	
(b) Equity and Inclusivity Advisory,	nil	
(c) Indigenous Education Advisory,	nil	
(d) Student Voice Plan 2023-2024		
i) 2024-2025 Student Trustee Representation	Student Trustees	54
15 Ad Hoc Committee Report		
(a) Director's Performance Appraisal Ad Hoc Committee Update	A. Robertson	
16 Chair's Report	S. Binder	
(a) Invitation for Trustee Sharing		
17 Director's Report	K. MacIver	
18 HPEDSB Staff Reports		
(a) Communications Update	K. Donnell	55
(b) Summer Learning Program	T. Elliott	57
19 Calendar of Events	S. Binder	59
20 Correspondence	nil	
21 Unfinished Business	nil	
22 Trustee Motions for Consideration	nil	
23 Trustee Notice of Motion	nil	
24 Adjournment	S. Binder	

**Next Regular Public Board Meeting: June 17, 2024, at 6:00 p.m.**

**Upcoming meetings:**

Regular Public Board Meeting: August 26, 2024, at 6:00 p.m.

**Members present:** S. Binder, E. Charlton (v), K. Hambly, K. Kramp, S. Lewis, S. Maracle, E. Parsons, R. Prinzen (v), A. Robertson, R. Speck

**Student Trustees:** A. Shah, C. Vance (v), J. Webster

**Absent:**

**Guests:** Troy Maracle, Indigenous Education Lead;  
Stefan Demczynna, Indigenous Education Coordinator K-8;  
Cassandra Bellwood, Principal, Queen Victoria School;  
Sara Foster, Grade 2-3 Teacher, Queen Victoria School;  
Erin Tandy Grade 1-2 Teacher, Queen Victoria School

**Resources:** K. Donnell, K. Dostaler, T. Elliott, K. Horrigan, T. Jones, K. MacIver, D. McFarlane, B. Wilson

**Minutes:** D. Lucas, Executive Assistant

**1. Call to order**

Chair Binder called the meeting to order at 6:00 p.m. and welcomed everyone to the Regular Public Board meeting.

**2. Acknowledgement of Traditional Lands -** Trustee Parsons offered the Land Acknowledgement.

**3. Presentation – Indigenous Education**

"Moving Beyond Days of Significance to Culturally Relevant Approaches," featured guests from Queen Victoria School and the Education Centre about Indigenous Education at Queen Victoria School in Belleville. The team shared the effects of collaboration through co-planning, co-teaching, land connections, resources, inquiry, and cross-curricular planning related to Indigenous Education. Thank you to presenters Troy Maracle, Indigenous Education Lead; Stefan Demczynna, Indigenous Education Coordinator K-8; Cassandra Bellwood, Principal; Sara Foster, Grade 2-3 Teacher; and Erin Tandy, Grade 1-2 Teacher from Queen Victoria School.

**4. Motion to convene into a Closed Committee of the Whole at 6:27 p.m.**

**Mover:** K. Hambly

**Secunder:** K. Kramp

**That the Regular Public Board meeting convenes into a Closed Committee of the Whole at 6:27 p.m.**

**Carried**

**5. Reconvened to Regular Public Board meeting at 7:08 p.m.**

**6. Roll Call**

Chair Binder requested a roll call of Trustees and Student Trustees. All members were present.

**Hastings and Prince Edward District School Board  
Regular Public Board Meeting  
April 22, 2024**

Page 5

**7. Approval of the agenda**

Chair Binder noted that the agenda be amended as follows: item 14(b) Equity and Inclusivity Advisory Committee will have two meetings to report on, March 26, 2024 and April 17, 2024; item 14(c) The Indigenous Education Advisory Committee will not have a verbal report, as no meeting was held on April 3, 2024.

**Recommendation**

**Mover: K. Kramp  
Second: S. Maracle**

**That the amended agenda for the April 22, 2024, Regular Public Board Meeting be approved**

**Carried**

**8. Conflict of Interest – none declared.**

**9. Consent Agenda Items:**

**Trustee Prinzen requested that item 9(a) be removed from the consent agenda items.**

**Recommendation**

**Mover: A. Robertson  
Second: S. Maracle**

**That the following Consent Agenda items be approved:**

- (a) item removed from consent agenda**
- (b) Committee Meeting Minutes (for information only)**
  - i) Governance and Policy March 18, 2024**
  - ii) Special Education Advisory Committee February 22, 2024**
  - iii) Parent Involvement Committee February 21, 2024**
  - iv) Physical Planning, Finance and Building Committee February 12, 2024**
  - v) Student Learning, Well-Being and Equity Committee February 5, 2024**
  - vi) Accessibility Advisory Committee May 10, 2023**

**Carried**

**9.1 Trustee Prinzen requested that the minutes from the Regular Public Board Meeting held on March 25, 2024, be amended; item 12(a) fifth bullet should include that Regulation 83/24 was included in the discussion about the Director's Performance Appraisal.**

**Recommendation**

**Mover: R. Prinzen  
Second: K. Hambly**

**Minutes from the March 25, 2024, meeting be approved as amended.**

**Carried**

**10. Rise and Report from Closed Committee of the Whole – Vice-chair Robertson reported that a Closed Committee of the Whole meeting was held on April 22, 2024; a legal matter was discussed.**

**11. Report from External Organizations:**

- (a) Ontario Public School Board Association (OPSBA)** – Chair Binder provided the following highlights from OPSBA:
- attended the Eastern Regional Council meeting held at Kingston Secondary School on April 6 with Trustee Maracle, hosted by the Limestone District School Board,
  - attended the Eastern Ontario Warden’s Caucus,
  - received information regarding the selection criteria for the new Healthy Democracy Student Leadership Award. Trustee Parsons has volunteered to represent HPEDSB on the Healthy Democracy Student Leadership Award Committee, and Chair Binder has offered to assist with the additional OPSBA Awards,
  - April 25 & 26, 2024, OPSBA is hosting the 2024 Education Labour Relations and Human Resources Symposium. Following that, OPSBA will host a Board of Directors meeting, which Vice-chair Robertson and Chair Binder will attend.
- (b) Food for Learning Steering Committee** – no report

**12. Standing Committee Reports:**

- (a) Governance and Policy Committee** – Chair Binder provided the following highlights from the Governance and Policy Committee meeting held on April 15, 2024:
- the first draft of Policy XX Board Review/Self Evaluation was reviewed,
  - the third draft of Policy XX: Board Governance was reviewed, suggested revisions were made and the policy has been posted to the HPE website for public consultation,
  - approved a recommendation to establish Director’s Performance Appraisal Ad Hoc Committee for 2024-2025; approve the Governance Directive Terms of Reference and approve the Trustee Membership for the Ad Hoc Committee,
  - approved the final draft of Policy 18: Hastings and Prince Edward Learning Foundation with a recommendation to the Board.

**Recommendation**

**Mover:** S. Maracle  
**Seconder:** K. Kramp

**That the Hastings and Prince Edward District School Board establish an Ad Hoc Director’s Performance Appraisal Committee for 2024-2025 as per Regulation 83/24. Trustees Binder, Hambly, Lewis, Prinzen and Robertson have come forward to be part of the Ad Hoc Director’s Performance Appraisal Committee for 2024-2025 and approve the Governance Directive for the Director’s Performance Appraisal Ad Hoc Committee Terms of Reference.**

**Carried**

**Recommendation**

**Mover:** A. Robertson  
**Seconder:** S. Lewis

**That the Hastings and Prince Edward District School Board approve Policy 18: The Hastings and Prince Edward Learning Foundation.**

**Carried**

- (b) Student Learning, Well-Being, and Equity Committee** – Trustee Lewis provided highlights from the April 2, 2024, meeting:
- discussed Out-of-School and Extracurricular Expenditures 2023-2024,

- discussed the upcoming School Climate Survey,
  - received an update on Students and social media.
- (c) **Physical Planning, Finance and Building Committee** – Trustee Kramp provided highlights from the April 8, 2024, meeting:
- reviewed a report on Draft Enrolment Review,
  - reviewed a report on Building Renewal Multi-Year Project Plan,
  - reviewed a report on Building Renewal Multi-Year Project Plan,
  - reviewed a report on Long-Term Capital Accommodation Plan Updates,
  - reviewed a report on GSN/PPF Funding Review,
  - reviewed a report on Proposed Committee Date and Times 2024-2025,
  - reviewed a report on Mid-Year Review of Trustee Expenses for 2023-2024 School Year,
  - received a verbal update on the Extension of Agreement of Purchase and Sale – Queen Elizabeth Picton.

### 13. Standing Committee Reports:

- (a) **Audit Committee** – Vice-chair Robertson shared that an external recruitment process was undertaken to recruit an external member with a recommendation to the Board to approve the appointment of Wendy Osborne.

#### **Recommendation**

**Mover: S. Maracle**

**Seconder: K. Kramp**

**That the Hastings and Prince Edward District School Board approve the appointment of Wendy Osborne to the Audit Committee for a three-year term commencing June 5, 2024.**

**Carried**

- (b) **Parent Involvement Committee** – Trustee Charlton provided highlights from the April 17, 2024, meeting:
- received a presentation from Erin Spry, SHSM Promotions & Transitions Coordinator on Specialist High Skills Major (SHSM),
  - received a report on the variety of PRO Grant activities taking place at various schools,
  - requested year-end reports from school councils to share at the next PIC meeting.
- (c) **Special Education Advisory Committee** – Chair Binder provided highlights from the April 4, 2024, meeting:
- received a presentation on EQAO Grade 9 Mathematics data review,
  - received information on the Math Achievement Action Plan (MAAP),
  - received an update about de-commissioned Individual Education Plans (IEP's),
  - reviewed Special Education Plan - Part 3,
  - received an update on membership,
  - received an update Mental Health and Individual Education Plans.
- (d) **Supervised Alternative Learning Committee** – Trustee Speck provided highlights from the April 3 and 17, 2024 meeting:
- approved 20 students for the Supervised Alternative Learning Program

### 14. Advisory Committee Reports:

- (a) **Accessibility Advisory Committee** – no report
- (b) **Equity and Inclusivity Advisory Committee** – Trustee Charlton provided highlights from the March 26 and April 17, 2024, meeting:
- shared a good news story regarding Sophiasburgh School; Principal and staff worked with the author of “Trail Blazers” during Black History month,

- a parent movie night was held where the movie “Soul” was shared,
- curriculum services organized a virtual presentation with Randell Adjei on March 21, 2024,
- a virtual presentation was held on March 21, 2024
- equity action plan to be developed for next year,
- reviewed proposed EIAC dates for next year,

**(c) Indigenous Education Advisory Committee** – no report

**(d) Student Voice Committee** – Student Trustees provided highlights from the student voice meeting:

- finalizing plans for the Student Voice Leadership Conference being held this Friday, April 26, 2024, at the Education Centre,
- elections will be held at the Student Voice Leadership Conference for the 2024-2025 Student Trustees,
- the Student Voice Leadership Conference is to generate student awareness and promotion of what it means to be student leaders, advocates and student trustees.

**15. Ad Hoc Committee Report** - Vice-Chair Robertson provided highlights from the Director’s Performance Ad Hoc Committee meetings held on April 10 and 18, 2024:

- Mr. Roger Clarke of ConsultEd agreed to act as our third party to provide professional services to complete the Director’s Performance Appraisal,
- a second meeting was held, to gain consensus on the types of questions Mr. Clarke would draft for stakeholder interviews,
- draft questions will be available to review before the end of the month, with stakeholder interviews to begin the first week of May.

**16. Chair’s Report** - Chair Binder shared the following highlights:

- attended the Eastern Regional Council meeting with Trustee Maracle at Kingston Secondary School on April 6, hosted by the Limestone District School Board. This meeting welcomed approximately one dozen representatives to the school. The group toured specialized classrooms and heard a presentation from the Granite Ridge Education Centre Student Success lead Haley Rose about their chicken flock program, which encompasses wellness and curriculum.
- attended the Eastern Ontario Warden’s Caucus; Chair Peter Emon spoke to the trustee group about the 7 in 7 plus regional community housing project, which will support 7,000 new and affordable rental units over the next seven years. Emon spoke about the impact on school boards and discussed the need for increased communication between municipalities and school boards; a topic trustees are already well aware of. Emon also spoke about the threat of reducing public health units from 34 to 10, as the Ministry of Health proposed through voluntary mergers. Emon stated this would likely lead to decreased services for smaller communities in the long run.
- received information regarding the selection criteria for the new Healthy Democracy Student Leadership Award. Trustee Binder sought representation from Board members on this selection committee and an OPSBA awards committee. Trustee Parsons has volunteered to represent HPEDSB on the Healthy Democracy Student Leadership Award Committee, and Chair Binder has offered to assist with the additional OPSBA Awards.
- OPBSA will host the 2024 Education Labour Relations and Human Resources Symposium, with Trustee Binder attending. Following that, OPSBA will host a Board of Directors meeting, which Vice-chair Robertson and Chair Binder will attend.

**17. Director's Report** - Director MacIver shared the following highlights:

- acknowledged and shared appreciation for the Quinte Regional Science and Technology Fair, congratulating two students who will be attending the Canada-Wide Science Fair,
- acknowledged the Provincial Skills Competitions for the skilled trades, with 20 students competing,
- shared information regarding the school climate survey which will be conducted with students in May,
- shared information regarding the Grade 7 and 8 "Minds in Motion" Skills Competition at Loyalist College on May 21, 2024; currently 13 schools have registered for this event,
- shared information on a parent series called "Together to Learn" with four online sessions to empower parents and caregivers.

**18. HPEDSB Staff Reports**

- (a) **Board Action Plan on Indigenous Education & Indigenous History Month** – The report included highlights outlined in the Board Action Plan for Indigenous Education and the importance of National Indigenous History Month and National Indigenous Peoples Day. Trustees asked questions, and Superintendent Jones and Troy Maracle, Indigenous Education Lead, responded to their questions. To review the entire report, click [here](#) and go to page 46.
- (b) **Leadership Development Update** – The report included an update on the leadership development strategies implemented and in process for the upcoming academic year. To review the entire report, click [here](#) and go to page 49.
- (c) **Online Learning Growth in HPEDSB** – The report included an update to provide a comprehensive overview of the substantial growth in online learning among secondary students within HPEDSB. Trustees asked questions, and Superintendent Elliott and Jay Sonneveld responded to their questions. To review the entire report, click [here](#) and go to page 51.
- (d) **Tender Approval - Roof Restructuring, Replacement, and HVAC Replacement at Eastside Secondary School**—The report included a recommendation to approve the request for quotation for Roof Restructuring, replacement, and HVAC Replacement at Eastside Secondary School. To review the entire report, click [here](#) and go to page 53.

**Recommendation**

**Mover: E. Parsons**  
**Seconder: A. Robertson**

**Hastings and Prince Edward District School Board approve the RFQ 2324-007 award to Emmons and Mitchell Construction for Roof Restructuring and Replacement and HVAC Replacement at Eastside Secondary School in the amount of \$2,400,000.00.**

**Carried**

- (e) **Tender Approval - Various Locations - Roofing Replacement** - The report included a recommendation to approve the request for quotation for roofing replacements and associated work at four schools: Central Hastings School, Park Dale Public School, Sophiasburgh Central School and Wm. R. Kirk Building. To review the entire report, click [here](#) and go to page 54.

**Recommendation**

**Mover: S. Maracle**  
**Seconder: A. Robertson**

**That the Hastings and Prince Edward District School Board approve the RFQ VOR OECM 2324-103 awards to:**



**Nortex Roofing Ltd. for roof replacement and associated work at:**

- **Central Hastings School in the amount of \$544,600.00**

**Amherst for roof replacement and associated work at:**

- **Parkdale Public School in the amount of \$518,076.00**
- **Sophiasburgh Public School in the amount of \$174,824.00**

**Dafoe Roofing Ltd. for roof replacement and associated work at:**

- **W.R. Kirk Building in the amount of \$299,332.00.**

**Carried**

19. **Calendar of Events:** To review the calendar of events and meetings, click [here](#) and go to page 55.
20. **Correspondence – nil**
21. **Unfinished Business – nil**
22. **Trustee Motions for Consideration - nil**
23. **Trustee Notice of Motions - nil**
24. **Meeting adjourned at 8:43 p.m.**

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*Chair*

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*Secretary*

**Members present:** S. Binder, S. Lewis, R. Prinzen (v), R. Speck (v)

**Absent:** K. Kramp

**Student Trustee:** A. Shah

**Resources:** K. MacIver

**Minutes:** D. Lucas, Executive Assistant

**1. Call to Order**

Chair Binder called the meeting to order at 3:30 p.m.

**2. Motion to Convene into a closed Governance and Policy Committee meeting - not required.**

**3. Reconvene to Public Governance and Policy Committee meeting - not required.**

**4. Acknowledgement of Traditional Lands**

Trustee Lewis offered the Land Acknowledgement.

**5. Roll Call**

Chair Binder requested a roll call of committee members, except for Trustee Kramp; all other committee members were present.

**6. Approval of agenda**

**Moved:** S. Lewis

**Seconded:** R. Speck

**That the agenda for April 15, 2024, be approved.**

**Carried**

**7. Declaration of Conflict of Interest - none declared.**

**8. Approval of Minutes**

Trustee Prinzen requested that the Draft Governance Policy Framework report she submitted on March 13, 2024, be included in the minutes. The draft Governance Policy Framework was not part of the agenda and, therefore was not included in the minutes as a discussion item.

**Moved:** S. Lewis

**Seconded:** R. Speck

**That the March 18, 2024, meeting minutes be approved.**

**Carried**

**9. Delegations - none**

**10. Report from Staff**

**(a) Notification to Establish Director's Performance Appraisal for 2024-2025**

Chair Binder noted that as a result of the *Better Schools and Student Outcomes Act 2023, Regulation 83/24* being made effective March 4, 2024, for the 2024-2025 school year, Boards

are required to establish a Performance Appraisal Committee no later than May 15 of each year with no fewer than three and not more than seven Board members.

**Recommendation**

**Moved: R. Prinzen**

**Seconded: S. Lewis**

**That the Governance and Policy Committee recommends that the Hastings and Prince Edward District School Board establish an Ad Hoc Director's Performance Appraisal Committee for 2024-2025 as per Regulation 83/24.**

**Carried**

**(b) Final Review - Policy 18: The Hastings and Prince Edward Learning Foundation**

Director MacIver noted that this revised policy was reviewed at the March 18, 2024, Governance and Policy Committee meeting with suggested changes made and sent out for public consultation and union partners' feedback between March 20 and April 5, 2024. No feedback was received from the public consultation; therefore, it is recommended that this policy be brought forward to the April 22, 2024, Regular Public Board Meeting for approval.

**Recommendation:**

**Moved: S. Lewis**

**Seconded: R, Prinzen**

**That the Governance and Policy Committee recommends the Hastings and Prince Edward District School Board approve Policy 18: The Hastings and Prince Edward Learning Foundation.**

**Carried**

**(c) Third Review - Draft Policy XX: Board Governance**

Director MacIver noted that on February 20, 2024, the Governance and Policy Committee completed an initial review of Policy XX: Board Governance, which had been reviewed and revised by legal counsel. Trustee Prinzen had agreed to provide further suggested revisions to be shared at the March 18, 2024, Governance and Policy Committee Meeting. Trustee Prinzen did not provide any additional revisions. Therefore, the initial draft was reviewed with suggested changes and will be sent out for public consultation and union partners' feedback between April 23 and May 7, 2024. The final draft and public feedback will be brought forward to the May 21, 2024, Governance and Policy Committee for review, with a recommendation to go forward to the May 27, 2024, Regular Public Board Meeting for approval.

**(d) First Review - Draft Policy XX Board Review/Self Evaluation:**

Director MacIver noted that this is the policy's first draft with few changes. Suggested revisions were discussed and made to this draft. It was agreed that with the revisions to this draft policy, it could be sent out for public consultation. The final draft and public feedback will be brought forward to the May 21, 2024, Governance and Policy Committee for review, with a recommendation to go forward to the May 27, 2024, Regular Public Board Meeting for approval.

**(e) Draft Agendas**

(i) Public Board Meeting April 22, 2024, highlights:

- Presentation: Indigenous Education
- Recommendation – Establish a Director's Performance Appraisal Committee for 2024-2025
- Recommendation: Policy 18: the Learning Foundation
- Recommendation; Audit Committee Representation

**Hastings and Prince Edward District School Board  
Governance and Policy Committee Minutes  
April 15, 2024**

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**Page 3**

- Reports from staff:
  - Indigenous Education/Board Action Plan/National Indigenous History Month
  - Leadership Development Update
  - Secondary Online Learning
  - Tender Approval: Eastside Roofing Structure
- (ii) Closed Committee of the Whole April 22, 2024

**11. Trustee Motions for Considerations – nil**

**12. Trustee Notices of Motion**

**13. Correspondence - nil**

**14. Adjournment - the meeting adjourned at 4:08 p.m.**

**Special Education Advisory Committee  
(SEAC) Meeting  
April 4, 2024 - 4:00 p.m.**

**Members present:** S. Binder, K. Hambly, E. Palmer, A. Card, R. Glenn, D. Vanderkloet,  
E. Cotman, J. Christie, S. Ward

**Absent:** L. Rashotte, L. Isenegger, W. Haystead, R. Howard, A. James, J. Parker,  
L. Solski, K. Hanoski

**Resource:** T. Whittaker, C. Breau, K. Dostaler, S. Taylor-Harvey

**Minutes:** J. Kezar

**1. Call to order**

In the absence of Chair Rashotte, Vice-chair Card called the meeting to order at 4:00 p.m. and welcomed everyone to the Special Education Advisory Committee meeting.

**2. Acknowledgement of Traditional Lands**

Trustee Binder offered the Land Acknowledgement.

**3. Roll Call**

Vice-chair Card requested a roll call of members.

**4. Approval of the agenda**

**Mover:** Shannon Binder

**Seconder:** Sandra Ward

That the agenda for the April 4, 2024 Special Education Advisory Committee meeting be approved.

**Carried**

**5. Declaration of Conflict of Interest**

There was no conflict of interest declared.

**6. Approval of Minutes from Previous Meetings**

(a) February 22, 2024

**Mover:** Shannon Binder

**Seconder:** Kandis Hambly

That the minutes of the February 22, 2024 meeting be approved.

**Carried**

**7. Delegations/Presentations**

**a) EQAO Grade 9 Mathematics data review**

Stephanie Taylor-Harvey, System Lead, presented student achievement data from the 2022-2023 EQAO Assessments of Math, for Grade 9 students. Hastings and Prince Edward District School Board (HPEDSB) student data in comparison to Provincial data was shared with members to review and discuss. Data for all students was shared, as well as for students by Special Education needs status.

**b) Math Achievement Action Plan**

Suzanne Cholasta, System Lead, Curriculum Services presented information on system mathematics achievement and practices as evidence of progress toward the 2020-2025 Strategic Plan and compliance with the Ministry developed Math Achievement Action Plan

(MAAP). Hastings and Prince Edward District School Board (HPEDSB) priority schools were identified, based on 2021-2022 EAQO math assessment results. Funding support has been provided by the Ministry for math facilitators to work directly with students and teachers in identified Grade 3, 6, and 9 classrooms, to purchase digital math tools, and provide for teachers to complete math additional qualification courses. Targeted actions include:

- knowing and responding to the mathematics learner;
- ensuring curriculum fidelity;
- building mathematical content knowledge for teaching.

HPEDSB submitted progress measures to the Ministry for each targeted strategy in the MAAP on March 28, 2024, with final reporting occurring in July 2024. Review and monitoring of MAAP actions continue as part of the strategic planning sessions with the Ministry Math Action Team and Provincial Math Lead.

c) **De-commissioned Individual Education Plans**

System Lead Taylor-Harvey referred to a query at the February 22, 2024 meeting, regarding de-commissioned Individual Education Plans (IEPs). She directed members to a slide, containing data which notes a reduction of 381 IEPs over the last two years. During this time period, the following was summarized:

- more students, less IEPs;
- less modifications for elementary students;
- renewed focus on good first teaching, accommodations and interventions to support students.

8. **Committee Reports**

There were no committee reports.

9. **Staff Reports**

a) **Special Education Plan – Part 3**

Superintendent Dostaler noted that members were asked to review from Section 2.9 to the end of the Special Education Plan. If members have feedback they wish to provide, please email Julie Kezar at [jkezar@hpedsb.on.ca](mailto:jkezar@hpedsb.on.ca) by Friday, April 12, 2024. Thank you to members for taking the time to review the document and provide feedback. The final Plan will be returned to the April 25, 2024 meeting for approval.

b) **Membership updates**

Vice-chair Card shared the following membership updates:

- Elisa Palmer has been designated as the alternate representative for Children's Mental Health Services.
- Kaleena Hanoski is the representative for Quinte Mohawk School and Anne Everhardus is the alternate representative.

c) **Sub-committee updates**

Mental Health

- Sandra shared that the questionnaire for students (specifically students in resource programs) was recently reviewed and approved by the Senior Administration team. It was suggested that the questionnaire be embedded in the School Climate Survey that will be issued in May.
- Once survey data is collected and returned, the sub-committee will re-convene and provide an update to SEAC members.

**Individual Education Plans (IEPs)**

- Trustee Binder shared the second of five documents that are being created entitled Understanding Individual Education Plans (IEPs), contained in the agenda package. Any revisions/suggestions to this document can be provided to a sub-committee member.
- Sandra shared that the document will be a great resource for parents, guardians, and families.

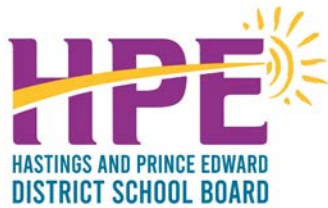
**10. Correspondence**

- a) Special Education Advisory Committee Meetings – 2024-2025

**11. Adjournment**

Vice-chair Card noted the next meeting date of Thursday, April 25, 2024.

The meeting was adjourned at 5:05 p.m.



**Members present:** S. Binder (Ex-Officio), K. Kramp (Chair), K. Hambly, E. Parsons, A. Robertson, J. Webster (Student Trustee)

**Regrets:** E. Charlton

**Absent:**

**Guests:**

**Resources:** K. Horrigan, K. MacIver, D. McFarlane, K. Donnell, T. Rodgers, B. Wilson

**Minutes:** J. McLaren, Executive Assistant

**1. Call to order**

The meeting was called to order at 9:00 a.m. by Chair Kramp.

**2. Acknowledgment of Traditional Lands**

Trustee Robertson offered the Land Acknowledgement.

**3. Roll Call**

Chair Kramp requested a roll call of Trustees.

**4. Approval of Agenda**

**Moved:** S. Binder

**Seconded:** A. Robertson

That the agenda for April 8, 2024 be approved as amended to correct the Call to Order time from 3:30 pm to 9:00 am.

**Carried**

**Moved:** S. Binder

**Seconded:** K. Hambly

That the agenda for April 8, 2024 be approved as amended to include the addition of Item 8(e)i: Additional meeting date in May and change to meeting date in June.

**Carried**

**5. Declarations of Conflict of Interest**

None.

**6. Delegations**

None.

**7. Approval of Minutes from Previous Meeting**

**Moved:** A. Robertson

**Seconded:** S. Binder

That the minutes of the Monday, February 12, 2024 be removed from the consent agenda items for an amendment.

**Carried**

**Moved:** K. Kramp

**Seconded:** A. Robertson

That the minutes are approved as amended to include Shannon Binder as present at the meeting dated February 12, 2024.

**Carried**



## 8. Staff Reports

### Draft Enrolment Review

Superintendent McFarlane referred to Report 8(a), dated April 8, 2024.

#### Clarification/discussion items included:

- Trustees asked whether HPE tracks retention, which Superintendent McFarlane confirmed that HPE tracks retention by school. Further clarification was provided that this data factors into the average daily enrolment calculation for the system.

### Building Renewal Multi-Year Project Plan

Superintendent Wilson and K. Horrigan, Senior Manager, Facility Services referred to Report 8(b), dated April 8, 2024.

#### Clarification/discussion items included:

- Trustees asked questions about risk level assessment and Director MacIver and K. Horrigan, Senior Manager, Facility Services responded. Various factors are investigated, including through Ministry updates, third party assessments, impact to school function, etc.
- Trustees noted that there is a lack of community understanding surrounding the functions and funding of the Board and suggested HPEDSB incorporate further materials to ensure clarity for the public.

### Long-Term Capital Accommodation Plan Updates

Superintendent Wilson and K. Horrigan, Senior Manager, Facility Services referred to Report 8(c), dated April 8, 2024.

### GSN/PPF Funding Review

Director MacIver and Superintendent Wilson referred to Report 8(d), dated April 8, 2024.

#### Clarification/discussion items included:

- Trustees asked about the increase in capital projects and whether HPEDSB is prepared to assemble business cases promptly should an urgent requirement arise. Director MacIver responded that HPE is aware of Ministry projects, including their specific criteria, to determine how to best match business plans, with HPE's Long-Term Capital Accommodation Plan an important tool to assist with planning.
- Trustees requested clarity as budget discussions take place to ensure there is an awareness and understanding of the flexibility and/or inflexibility of funding.

### Proposed 2024-2025 Committee Dates and Times

Director MacIver and Superintendent Wilson referred to Report 8(e), dated April 8, 2024.

Director MacIver and Superintendent Wilson provided a verbal update on Item 8(e)i advising of an additional meeting taking place on Tuesday, May 28, 2024 at 3:30 p.m., with a change to the June 3, 2024 meeting which will now take place on Tuesday, June 11, 2024 at 3:30 p.m. The revised schedule is intended to support the presentation and discussion of budget related considerations.

### Mid-Year Review of Trustee Expenses for 2023-2024 School Year

Director MacIver referred to Report 8(f), dated April 8, 2024.

#### Clarification/discussion items included:

- Trustees requested that HPE consider including a Chair section to the report to ensure clarity of allocation and expenditures.

### Extension of Agreement of Purchase and Sale - Queen Elizabeth Picton

Director MacIver provided a verbal update on Item 8(g) regarding the sale of Queen Elizabeth Picton. A second 90-day extension has been requested, which HPEDSB has granted. The new timeline is June 10, 2024. Further updates will be provided as follow up to the revised timeline.

- Trustees asked about the possibility of further extensions to the potential purchase of this property. Director MacIver does not believe there will be additional requests; however, a discussion with the Board to determine next steps will take place should a request be received.

**9. Trustee Motions for Consideration (Introduced at Previous Meeting)**

None.

**10. Trustee Notices of Motion (Discussion for Next Meeting)**

None.

**11. Adjournment**

The meeting adjourned at 9:45 a.m. The next meeting will be on Monday, May 13, 2024.



**Members present:** E. Charlton, K. Dostaler, T. Elliott, S. Lewis, E. Parsons, R. Prinzen, C. Vance

**Regrets:** S. Maracle

**Resources:** S. Binder, K. Donnell, K. MacIver

**Minutes:** E. Power, Executive Assistant, Curriculum Services

**1. Call to Order**

Chair Lewis called the meeting to order at 3:31 p.m.

**2. Acknowledgement of Traditional Lands**

Trustee Binder offered the Land Acknowledgement.

**3. Motion to convene into a closed Student Learning, Well-being and Equity Meeting**

**Moved:** S. Binder

**Seconded:** E. Charlton

**The Student Learning, Well-being and Equity Committee meeting moved into a closed Student Learning, Well-being and Equity meeting at 3:35 pm**

**Carried**

**4. Reconvene to Student Learning, Well-being and Equity Committee**

The Student Learning, Well-being and Equity Committee meeting reconvened at 4:09 pm.

**5. Roll Call**

Chair Lewis requested a roll call of committee members.

**6. Approval of agenda**

**Moved:** E. Charlton

**Seconded:** S. Binder

That the agenda for the April 2, 2024 Student Learning, Well-being and Equity Committee meeting be approved.

**Carried**

**7. Declaration of Conflict of Interest**

- None declared

**8. Approval of Minutes from February 5, 2024 Meeting**

**Moved:** S. Binder

**Seconded:** E. Parsons

That the minutes of the February 5, 2024 Student Learning, Well-being and Equity Committee meeting be approved.

**Carried**

**9. Delegations**

None.

**10. Reports from Staff:**

**(a) Out-of-School and Extracurricular Expenditures, 2023-2024**

Superintendent Elliott referred to report 10(a), dated April 2, 2024.

Clarification and discussion took place regarding:

- How allocations are determined based on priorities and available funding.
- That the Ministry of Education does not fund extracurricular activities.

**(b) Promoting Positive School Climate**

Superintendent Jones referred to report 10(b), dated April 2, 2024.

Clarification and discussion took place regarding:

- The Equity Action Plan implementation plan and the items that are on hold currently or being moved forward based on Board priorities.
- Suspension/expulsion data.
- The design of the upcoming School Climate Survey and options for the collection of data that has not previously been collected.

**(c) Students and Social Media Update**

Superintendent Dostaler referred to report 10(c), dated April 2, 2024.

Clarification and discussion took place regarding:

- Next steps for mental health supports, Artificial Intelligence working group, social media working group in 2024/25 to explore the use of social media by our students and resources that can be provided.

**11. Review of Approved and Draft Indigenous Education Advisory Committee Minutes**

The approved minutes from January 23, 2024 and the draft minutes from February 13, 2024 of the Indigenous Education Advisory Committee were reviewed.

Clarification was sought regarding an expression of interest that was posted by the Board and if it is in relation to the Community Partner Model referenced in the draft February 13<sup>th</sup> minutes. Chair Lewis noted follow-up with Trustee Maracle will need to take place.

**12. Review of Draft Equity and Inclusivity Advisory Committee Minutes**

None

**13. Trustee Motions for Consideration (Introduced at Previous Meeting)**

None.

**14. Trustee Notices of Motion (Discussion for Next Meeting)**

None.

**15.** The meeting adjourned at 5:10 p.m. The next meeting will be on Monday, May 6, 2024.

**Accessibility Advisory Committee Meeting  
Thursday, March 21, 2024 – 3:30 p.m.**

**Members present:** G. Courneya, S. Dearman, K. Dostaler, K. Horrigan, T. Jackson, S. Marshall, G. McComb, E. Parsons, S. Taylor-Harvey, M. Doyle, E. Spittle, B. Cunningham, N. Thomas

**Regrets:** T. Leonard, D. McFarlane, J. Surgent, S. Taft, K. Webb

**Minutes:** J. Kezar

**1) Call to order**

Chair Dostaler called the meeting to order at 3:30 p.m. and welcomed everyone to the Accessibility Advisory Committee meeting.

**2) Acknowledgement of Traditional Lands**

Trustee Parsons offered the land acknowledgement.

**3) Roll Call**

Chair Dostaler requested a roll call of members.

**4) Approval of the agenda**

**Moved:** Kim Horrigan

**Seconded:** Shaena Dearman

That the agenda for the March 21, 2024 Accessibility Advisory Committee meeting be approved.

**Carried**

**5) Declaration of Conflict of Interest**

There was no conflict of interest declared.

**6) Approval of Minutes from Previous Meetings**

a) May 10, 2023

**Moved:** Kim Horrigan

**Seconded:** Twyla Jackson

That the minutes of the May 10, 2023 Accessibility Advisory Committee meeting be approved.

**Carried**

**7) Delegations/Presentations**

a) Blind/Low Vision & Deaf and Hard of Hearing Services

Glenda McComb, DHH/BLV Coordinator, provided an overview of Blind/Low Vision and Deaf and Hard of Hearing Services. She shared information and data pertaining to student support, assessments, equipment/technology, and Special Equipment Amount (SEA) in creating a barrier-free learning environment, with various accommodations in place to support students.

**8) Committee Reports**

There were no committee reports.

## 9) Staff Reports

### a) Membership update

Chair Dostaler referred members to the Accessibility Advisory Committee membership for 2023-2024, and requested that any revisions be provided to Julie Kezar at [jkezar@hpedsb.on.ca](mailto:jkezar@hpedsb.on.ca).

### b) Multi-Year Annual Accessibility Plan (MYAAP) - September 2023 to August 2028

Kim Horrigan shared that the MYAAP describes the measure that Hastings and Prince Edward District School Board has taken or plans to take to identify, remove, and prevent barriers for persons with disabilities and is required to be in place by the province.

Members were asked to provide feedback to the MYAAP for the period of September 2024 to August 2029, at the next meeting in May. The revised MYAAP will then be presented to the Board in the fall.

### c) Accessibility for Ontarians with Disabilities Act Compliance Report

Kim Horrigan shared that school boards and public agencies are required, on a regular basis, to submit an OADA Compliance Report to the province. This is the process that addresses Human Rights, customer service etc. to determine where we are to prevent barriers to disabilities. The AODA was updated in 2005, but coming out of the Act, there are standards (Communication, Building etc.). The report can be shared if members are interested in seeing this information.

### d) K-12 Education Standards Development Committee update

Kim Horrigan shared that provincial committee work continues towards the above-noted standards. There is no further information that has been provided at this time. We will continue to monitor to see when this becomes a standard.

In 2003, a fourth legislative review of the AODA occurred that included public consultation. The reviewer of the Act declared there was a crisis related to approximately 2.9M people in Ontario having a disability. HPEDSB will continue to review the needs in our board and work to prevent barriers for persons with disabilities. The plan moving forward is our story of how we work towards preventing barriers for students, families, and community members.

Superintendent Dostaler shared that Student Services staff can share information/present to the AAC, if updates are needed regarding removal of barriers.

## 10) Correspondence

There was no correspondence.

## 11) Adjournment

The meeting adjourned at 4:10 p.m.

**To:** Hastings and Prince Edward District School Board

**From:** Amanda Robertson, Vice-chair of the Board and OPSBA Representative

**Re: Appointments to the OPSBA Board of Directors and Identification of (Voting) Delegate**

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### **Purpose**

This report provides an update on Member Board Appointments to the OPSBA Board of Directors and Identification of (Voting) Delegate.

### **Background**

As per HPEDSB By-law Section 4.4 Membership of Committees, Sub-section 4.4.10 states, “Except in a municipal election year, the Ontario Public School Boards’ Association Board of Directors’ representative and alternate shall be elected/appointed at the May Board meeting”.

### **Current situation**

Changes to OPSBA’s General By-Law have been approved by the Board of Directors to comply with changes to the [Ontario Not-for-Profit Corporations Act \(ONCA\)](#). These changes may also require OPSBA member boards, school authorities, and treatment school authorities to change their local timelines for the appointment of their OPSBA Board of Directors Member(S) and Delegate and Alternate Delegate to the spring of each year to align with OPSBA’s Term of Office.

OPSBA member school boards, school authorities and treatment school authorities are asked to identify the following by Tuesday, June 4, 2024:

1. (Voting) Delegate and Alternate (Voting) Delegate
2. Board of Directors (BOD) Member(s)\*

\*School authorities and treatment school authorities will identify one trustee to represent their groups on the OPSBA Board of Directors.

### **Recommendation**

**Moved:**

**Seconded:**

**That the Hastings and Prince Edward District School Board approve the following appointments to the Ontario Public School Boards’ Association for the 2024-2025 Term of Office.**

- 1. That Trustee XXX be appointed to the OPSBA Board of Directors**
- 2. That Trustee XXX be appointed OPSBA Delegate**
- 3. That Trustee XXX be appointed OPSBA Alternate Delegate**

Appendix A: OPSBA Guidelines



## Member Board Appointments to the OPSBA Board of Directors and Identification of (Voting) Delegate

May 8, 2024

OPSBA member school boards, school authorities and treatment school authorities are asked to identify the following by Tuesday, June 4, 2024.

1) (Voting) Delegate and Alternate (Voting) Delegate

2) Board of Directors (BOD) Member(s)\*

*\* School authorities and treatment school authorities will identify one trustee to represent their groups on the OPSBA Board of Directors.*

The following should be considered when selecting a trustee representative:

- 1) The trustees selected to be the (Voting) Delegate and Alternate (Voting) Delegate are available to attend the 2024 Annual Meeting on Thursday, July 4, 2024 @2:45 p.m. (Westin Harbour Castle, Toronto)
- 2) The trustee(s) selected to serve on the OPSBA Board of Directors should be committed to participate in OPSBA BOD meetings (physically or virtually) and events. Key dates for 2024-2025 are outlined below. The OPSBA Meetings and Events Calendar is attached for information.

Date	Meetings/Events	Notes:
July 5, 2024	Organizational Board of Directors meeting	<ul style="list-style-type: none"> <li>• In person only</li> </ul>
September 18, 2024	BOD Orientation Session	<ul style="list-style-type: none"> <li>• Online only</li> </ul>
September 27-28, 2024*	BOD Meeting	<ul style="list-style-type: none"> <li>• Location TBD</li> </ul>
November 29-30, 2024*	BOD Meeting	<ul style="list-style-type: none"> <li>• Location TBD</li> </ul>
February 23, 2025	BOD Meeting	<ul style="list-style-type: none"> <li>• Sunday meeting</li> </ul>
February 24, 2025	Advocacy Day	<ul style="list-style-type: none"> <li>• Monday meetings</li> <li>• Queen's Park</li> </ul>
May 2-3, 2025*	BOD Meeting	<ul style="list-style-type: none"> <li>• Sheraton Centre Hotel</li> </ul>
June 12, 2025	BOD Meeting	<ul style="list-style-type: none"> <li>• Location TBD</li> </ul>

Trustees who are interested in serving on the OPSBA Board of Directors or as the (Voting) Delegate are encouraged to review the Guide to OPSBA Roles and Responsibilities and reach out to their local Regional Council Chair to ask any questions of clarification about these roles. Trustees may also reach out to Lisa Reinhardt, Managing Director, Corporate Affairs, at [lreinhardt@opsba.org](mailto:lreinhardt@opsba.org) for clarification. Answers to Frequently Asked Questions are included as Appendix A.

Changes to OPSBA's General By-Law have been approved by the Board of Directors to comply with changes to the Ontario Not-for-Profit Corporations Act (ONCA). These changes may also require OPSBA member boards, school authorities, and treatment school authorities to change their local timelines for the appointment of their OPSBA Board of Directors Member(S) and Delegate and Alternate Delegate to the spring of each year to align with OPSBA's Term of Office.

If your school board, school authority, or treatment school authority is unable to make the June 4, 2024, deadline to confirm your Delegate and/or Board of Directors member(s), please contact Lisa Reinhardt to advise when we can expect to receive confirmation in advance of the Annual meeting.

## Appendix A: Frequently Asked Questions

### 1) What is a Delegate?

The Delegate is one trustee representative of each public-school board, treatment school authority, and school authority, that is a member of OPSBA, who attends Annual and Special meetings (E.g., the Annual General Meeting) and votes on all matters on behalf of their member board, treatment school authority, or school authority.

*Note: The school board, school authority, or treatment school authority is the OPSBA member.*

Each of OPSBA's 31 member public school boards and 10 school authorities/ treatment school authorities may appoint one Delegate and one Alternate.

Information about the role and responsibilities of (Voting) Delegates/Alternate (Voting) Delegates can be found on pages 4-5 of the [Guide to OPSBA Roles and Responsibilities](#) and on Page 5 of the [OPSBA Constitution and By-Law](#).

### 2) What is the OPSBA Board of Directors?

The OPSBA Board of Directors is responsible for overseeing the affairs of the Association. Each member board, group of school authorities, group of treatment school authorities, and the Indigenous Trustees Council appoints at least one representative to serve on the OPSBA Board of Directors. There are 50 individuals on the OPSBA Board of Directors.

Information about the OPSBA Board of Directors and responsibilities of and leading practices for individual Directors can be found on pages 9-12 of the [Guide to OPSBA Roles and Responsibilities](#).

### 3) Who is eligible to be an OPSBA Board of Directors Member?

Directors must be a trustee in a member board. As defined by the [Ontario Not-for-Profit Corporations Act \(ONCA\)](#), a director of any corporation, including OPSBA must be:

- an individual
- 18 years of age or older
- a person who has not been found incapable of managing property under the [Substitute Decisions Act, 1992](#) or the [Mental Health Act](#)
- a person who has not been found incapable by any court in Canada or elsewhere
- not bankrupt

**4) What is the role of OPSBA Board of Directors Members?**

Trustees appointed to the OPSBA Board of Directors meet regularly to make decisions in the best interest of OPSBA. Directors have a [fiduciary duty](#) to the Association.

Information about the role and responsibilities of individual Board of Directors members can be found on pages 10-11 of the [Guide to OPSBA Roles and Responsibilities](#).

**5) What is the Term of Office on the OPSBA Board of Directors?**

The Term of Office of the OPSBA Board of Directors begins immediately following the Annual Meeting and ends immediately following the subsequent Annual Meeting. The OPSBA Board of Directors meets for the first time at their Organizational Meeting, the day following the Annual Meeting.

2024 Annual Meeting	Thursday, July 4, 2025 @2:45pm Westin Harbour Castle, Toronto
Organizational Meeting	Friday, July 5, 2024 @2:30pm Westin Harbour Castle, Toronto
2025 Annual Meeting	Date TDB (Early to Mid-June 2025) Location TBD

**6) What is the time commitment for OPSBA Board of Directors members?**

Aside from the Organizational meeting, held at the Annual Meeting, there are usually five additional BOD meetings each year (Typically in September, November, February, April, and June). Dates of meetings scheduled in 2024-2025 can be found at: [Calendar - OPSBA](#).

BOD Meetings are usually held from 7-9pm on Friday night (at the Sheraton Centre Hotel or other location in the Greater Toronto Area) and resume at 9am on Saturday morning. The time of adjournment is dependent on the amount of business and discussion.

**7) How many Board of Directors can my school board appoint?**

- a) All public school boards, that are members of OPSBA, may appoint one trustee, to serve on the OPSBA Board of Directors.
- b) School boards with pupil enrolment percentage of between 5% and 14.99% of the total enrolment of all member boards may appoint a total of two trustees to serve on the OPSBA Board of Directors. These school boards include:
  - Durham DSB,
  - Ottawa-Carleton DSB

- Peel DSB
- Thames Valley DSB
- York Region DSB

c) School boards with pupil enrolment percentage of 15% or more of total enrolment of all member boards may appoint two additional trustees. The only school board that currently meets this threshold is the Toronto DSB.

## **8) What happens if our Board of Directors member is unable to attend a meeting?**

The [Ontario Not-for-Profit Corporations Act](#) (ONCA) does not permit alternates to act on behalf of absent directors.

Member boards, the ITC, group of school authorities and group of treatment school authorities are encouraged to take care when selecting their trustee representative(s) to serve on the OPSBA Board of Directors. This includes ensuring that there is a general understanding of the role and knowing when meetings are scheduled so that the appointed representative can commit to attending all (or most) meetings.

OPSBA Board of Directors meetings are hybrid. Directors who are unable to attend the meeting in person may participate electronically.

In cases where a Director is unable to participate in person or electronically, the Regional Council Chair can act as a conduit of information between the Board of Directors and the member board Director. If necessary, they can be asked to make comments on agenda items on behalf of the absent director. Proxy voting is not permitted.

## **9) What happens if my Board appoints its OPSBA Delegate and Board of Directors member(s) at the Organizational meeting in November/ December?**

Member boards are encouraged to adjust their appointment time to the Spring of each year\*. Appointments made after the OPSBA Annual meeting will not take effect until the next Term of Office (immediately following the next Annual meeting).

*\* This may require a policy or by-law change.*

Vacancies on the OPSBA BOD may be filled mid-term in accordance with the OPSBA General By-Law and ONCA. This includes a Trustee Election year. A mid-term appointment, to fill a vacancy, will only be for the remainder of the existing OPSBA Term of Office.

**10) Must the Delegate and Board of Directors member from a member board be the same person?**

No. The appointed Delegate and Board of Directors Member(s) can be different trustees; however, many member boards select the same trustee to be the Delegate and Board of Directors member (for consistency).

**11) When and how do member boards appoint their Delegate, Alternate Delegate, and Board of Directors Member(s)?**

Changes to *ONCA* now require member boards to confirm with OPSBA their Delegate, Alternate Delegate, and Board of Directors Member(s) 30 days prior to the Annual meeting. In 2024, this is Tuesday, June 4.

**DRAFT MOTION**

That the **XXX** School Board approve the following appointments to the Ontario Public School Boards' Association for 2024-2025 Term of Office.

1. That Trustee **XXX** be appointed to the OPSBA Board of Directors\*\*
2. That Trustee **XXX** be appointed OPSBA Delegate.
3. That Trustee **XXX** be appointed OPSBA Alternate Delegate

*\*\* School boards with multiple OPSBA Board of Directors members will have to identify more than one trustee (See FAQ #7).*

OPSBA staff will work with the Indigenous Trustees' Council, group of school authorities and group of treatment school authorities to appoint their Board of Directors Members.

**12) How are OPSBA Board of Directors Members supported in their Role?**

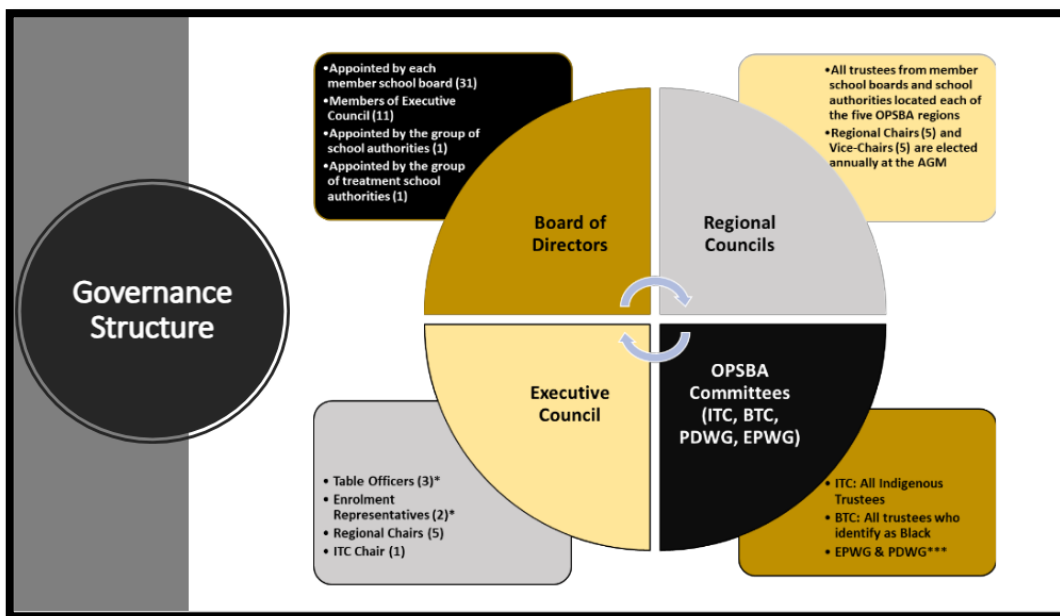
An online orientation session is scheduled on September 18, 2024, for all Board of Directors to become acquainted with their role. New and returning Board of Directors members are encouraged to attend this session.

A variety of OPSBA policies and resources are also available to help Board of Directors members learn about their role, and how they fit into OPSBA's Governance Structure. These include:

- [Guide to OPSBA Roles and Responsibilities](#)
- [OPSBA Mission, Vision, and Values](#)
- [OPSBA Strategic Priorities](#)
- [Code of Conduct](#) and [Enforcement Procedure](#)
- [OPSBA Constitution and By-Law](#) (Being Updated to comply with [ONCA](#))
- [OPSBA Policies](#)

A variety of human resources are also available including the President, First and Second Vice-Presidents and Regional Council Chairs. In addition, Executive Director Stephanie Donaldson and Managing Director, Corporate Affairs Lisa Reinhardt are available to answer questions about the General By-Law and OPSBA’s Governance Structure.

**13) What is OPSBA’s Governance Structure?**



**14) What are the differences between the (Voting) Delegate and the OPSBA Board of Directors Member?**

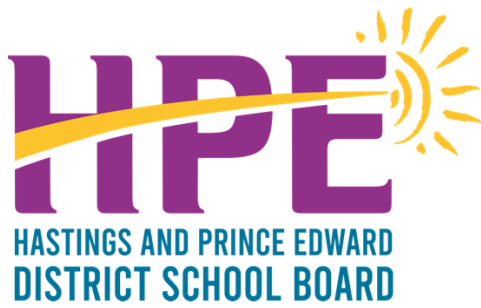
Changes to the OPSBA General By-Law, to comply with [ONCA](#):

- do not impact the role of the (Voting) Delegate and their alternate;
- does not allow for alternate Board of Directors members to be appointed; and
- requires Board of Directors members to be identified at least 30 days prior to the Annual Meeting.

<b>(Voting) Delegate</b>	<b>Board of Directors Member</b>
<ul style="list-style-type: none"> <li>• One trustee, identified by each member board, school authority, and treatment school authority</li> <li>• One alternate trustee may be identified by each member board, school authority, and treatment school authority to vote in the absence of the Delegate</li> <li>• Identified at least 30 days prior to the Annual Meeting</li> </ul>	<ul style="list-style-type: none"> <li>• One to Three trustee(s) identified annually by each member school board, the ITC, the group of school authorities, the group of treatment school authorities</li> <li>• Alternate Board of Directors members are not permitted under <a href="#">ONCA</a> (<b>NEW</b>)</li> <li>• Identified at least 30 days prior to the Annual Meeting (<b>NEW</b>)</li> </ul>

<b>(Voting) Delegate</b>	<b>Board of Directors Member</b>
<ul style="list-style-type: none"> <li>• In 2024-2025, there are a total of 41 Delegates</li> <li>• Attend and vote on behalf of their member board, school authority, or treatment school authority at OPSBA Annual and Special meetings of the membership</li> <li>• Do not have a role to play at OPSBA Board of Directors meetings</li> </ul>	<ul style="list-style-type: none"> <li>• In 2024-2025, there are a total of 49 trustees on the OPSBA Board of Directors</li> <li>• Attend OPSBA Board of Directors meetings during their Term of Office and make decisions on behalf of the Association</li> </ul>





**To:** Hastings and Prince Edward District School Board

**From:** Shannon Binder, Chair, Governance and Policy Committee

**Re:** **Recommendation - Policy XX: Board Review/Self Evaluation**

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**Purpose**

The Governance and Policy Committee completed two reviews on this policy and brings forward a recommendation to the Hastings and Prince Edward District School Board to approve this revised policy.

**Link to Strategic Plan**

1.7 Advocate for public education and demonstrate sound decision making through good governance.

**Background**

This revised policy was reviewed at the April 15, 2024, Governance and Policy Committee. Revisions were incorporated into the draft policy and posted to the website for public consultation and union partners for feedback. At the May 21, 2024, Governance and Policy Committee members reviewed the public feedback and incorporated further revisions into the policy.

**Next Steps**

The Governance and Policy Committee recommends the Board approve this revised policy. Once approved this policy will be renumbered and Policy 3-J will be revoked.

**Recommendation:**

**Moved:**

**Seconded:**

**That the Hastings and Prince Edward District School Board approve Policy XX Board Review/Self Evaluation and Policy 3-J will be revoked.**

Appendix A: Policy XX: Board Review/Self Evaluation

<b>Adopted</b>	May 26, 2008	
<b>Last Revised</b>		
<b>Review Date</b>		

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## BOARD REVIEW/SELF EVALUATION

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**1. OBJECTIVE**

Hastings and Prince Edward District School Board will endeavor to conduct a review process at least once per term to enhance its performance and complement the Board’s review of the performance of the Director of Education and the 2020 – 2025 Strategic Plan.

**2. PROCEDURE**

- a. The principles upon which the Board review/self-evaluation is based are as follows:
  - i. a learning organization is focused on improving practice,
  - ii. a pre-determined process for evaluation strengthens the governance function and builds credibility for the Board,
  - iii. an evidence-based approach provides objectivity,
  - iv. professional learning is an integral part of the review process,
- b. The components of the Board review/self-evaluation are:
  - i. review of the role of the Board;
  - ii. review of Board support for the strategic plan;
  - iii. monitoring of interpersonal and intra-personal working relationships;
  - iv. monitoring of Board representation and communication;
  - v. monitoring relations between the Board and Director of Education;
  - vi. review of Board governance policies;
  - vii. monitoring effective stewardship of the Board’s fiscal responsibility.
- c. The board review/self-evaluation is intended to answer questions such as the following:
  - i. how well have we fulfilled our roles in relation to our vision, mission, priorities, goals, job description, Code of Conduct and other governance policies?
  - ii. how well have we adhered to our Strategic Plan?
  - iii. how do we rate our interpersonal working relationships?
  - iv. how well do we receive input and communicate?
  - v. how would we rate our Board/Director relations?
  - vi. what have we accomplished this past year? How do we know?
  - vii. how have we effectively managed Board resources?
  - viii. how well have we moved and monitored board-approved motions?

**3. EVALUATION GUIDE**

- a. The Board will use a variety of evaluation tools and activities. Before the review/self-evaluation, the Board will determine the following:
  - i. what information will be collected;
  - ii. how it will be collected and by whom;
  - iii. who will have access to the information; and
  - iv. how it will be analyzed and compiled;

- v. when and how it will be discussed and whether a facilitator will be asked to assist in the discussions;
  - vi. how reporting and feedback will occur;
  - vii. how assessment results will be acted upon;
  - viii. how will recommendations related to approved changes be monitored?
- b. Collection of information to inform the review may include:
- i. a review of Board motions,
  - ii. The reflective evaluation process is provided in Appendix 1: Board Review.
  - iii. surveys of Board, district and community members,
  - iv. focus groups with community members and other stakeholders,
  - v. interviews with Board members and the Director of Education,
  - vi. use of an outside facilitator/consultant.
4. Boards may wish to consider how they can include their student trustees in the Board self-assessment process. Student trustees can provide valuable insights and different perspectives given their work on the Board and role representing the student's voice.

**Board references**

- 2020-2025 Strategic Plan
- Appendix A: Board Review

**Resources**

- Good Governance for School Boards: Trustee Development Program. Module 5b “Performance Review: Director of Education”
- Good Governance for School Boards: Trustee Development Program. Module 21 “Board Self-Assessment: Governance Performance”
- Ontario Education Services Corporation (OESC) facilitator/consultant assistance for comprehensive Governance Review (Audit)

**POLICY \_\_ APPENDIX**

<b>Adopted</b>	October 23, 2006
<b>Last Revised</b>	
<b>Review Date</b>	

**Board REVIEW DATE:** \_\_\_\_\_

<b>Stages of Implementation</b>				
<b>Indicators of Effective Practice</b>	<b>Pre-Initiation Stage</b>	<b>Initiation Stage</b>	<b>Developing Stage</b>	<b>Sustaining Stage</b>
	Board members have not yet begun to demonstrate this indicator of effective practice.	The indicator is demonstrated by some Board members but is not regularly demonstrated by the Board as a whole.	All Board members consistently demonstrate this indicator of effective practice.	The use of this indicator is deeply embedded in the Board's culture. It is so internalized that it can survive personnel changes.
Board members recognize that authority is vested in the full Board. They do not attempt to exercise individual authority.				
Board members deliberate in a spirit of harmony and cooperation despite differences of opinion.				
Board members represent everyone the Board serves, not a particular interest group or geographic area.				

<b>Stages of Implementation</b>				
<b>Indicators of Effective Practice</b>	<b>Pre-Initiation Stage</b>	<b>Initiation Stage</b>	<b>Developing Stage</b>	<b>Sustaining Stage</b>
		Board members have not yet begun to demonstrate this indicator of effective practice.	The indicator is demonstrated by some Board members but is not regularly demonstrated by the Board as a whole.	All Board members consistently demonstrate this indicator of effective practice.
Board members deal appropriately with sensitive issues and respect the confidentiality of closed-session discussions.				
Board members avoid criticism of fellow Board members, the Board or the staff, in or out of the Board room.				
Board members do not exert influence on any decision in which they have a personal financial interest.				
Board members respect and uphold the majority decisions of the Board.				
Board members maintain the integrity of their position and the Board when interacting with the public about Board decisions.				

1. Board members first complete the activity independently, identifying the level of implementation they think the Board has attained for each indicator and listing evidence to support this choice.
2. The Board reflects on different perceptions, tries to reach consensus and suggests goals for future development.
3. The indicators will change over time to address different Board goals.

**To:** Hastings & Prince Edward District School Board

**From:** Erica Charlton, Vice-Chair of the Physical Planning, Finance and Building Committee

**Re: Borrowing Resolution**

---

### **Purpose**

To recommend approval of the credit agreement to meet the current and upcoming fiscal year operating and capital expenditures of the Hastings and Prince Edward District School Board (HPEDSB).

### **Link to Strategic Plan**

5.3 "Ensure Responsible Communication" - Improve public relations by providing information that is timely, transparent, and accessible for all.

### **Background**

Ensuring effective management of all resources is a strategic priority for HPEDSB. Part of the effective management of all resources includes establishing various credit facilities with HPEDSB's financial institution to meet the operating and capital expenditures of the board until funds are received from the Ministry.

### **Current Situation**

From time to time, the credit agreement, as shown in Appendix A, requires amending to reflect changes in funding and expenditures. Until the capital grant payments are received, HPEDSB is required to have a borrowing resolution, as shown in Appendix B, in place to provide cash flow for operating and capital expenditures.

### **Recommendation**

**Mover:**

**Seconder:**

**That the Hastings and Prince Edward District School Board approve the various borrowing resolutions in order to meet current and upcoming fiscal year operating and capital expenditures of the board.**

- **Authorizing the borrowing of a sum of up to \$10,000,000 from the Canadian Imperial Bank of Commerce, in order to meet short-term borrowing requirements for current expenditures.**
- **Authorizing the borrowing of a sum of up to \$19,594,905 from the Canadian Imperial Bank of Commerce, in order to meet short-term borrowing requirements for various school improvements under the School Condition Improvement Program.**
- **Authorizing the borrowing of a sum of up to \$1,448,137 from the Canadian Imperial Bank of Commerce, in order to meet short-term borrowing requirements for an addition and renovations at Central Hastings School under the Capital Priorities Grant.**
- **Authorizing the borrowing of a sum of up to \$4,359,404 from the Canadian**

**Imperial Bank of Commerce, in order to meet short-term borrowing requirements for the demolition of an existing building and the construction of a new K-8 elementary school, Easthill Elementary School on the Queen Elizabeth (Belleville) site under the Capital Priorities Grant, Full Day Kindergarten and Childcare Capital programs.**

**Appendices**

Appendix A – Credit Agreement dated May 2, 2024

Appendix B – Borrowing Resolution





## CREDIT AGREEMENT LETTER

Canadian Imperial Bank of Commerce

Public Sector and Not-for-Profit Group  
222 Queen Street, 2<sup>nd</sup> Floor  
Ottawa, ON  
K1P 5V9

May 2, 2024

Hastings and Prince Edward District School Board

156 Ann Street

Belleville, ON

K8N 3L3

**Attention: Mr. Bryce Wilson, Superintendent of Business Services**

Dear Mr. Wilson:

Re: Credit Facility

Canadian Imperial Bank of Commerce (“CIBC”) is pleased to establish the following credit facility in favour of Hastings and Prince Edward District School Board (the “Borrower”).

### **Demand Operating Credit**

#### **Credit Limit:**

\$10,000,000

#### **Purpose:**

All amounts obtained under this Credit are to be used for current expenditures only.

#### **Description and rate:**

A revolving Credit, available as follows:

- Canadian dollar loans, which will also be available by way of overdrafts. Interest on Canadian dollar loans will be calculated at the Prime Rate per annum.
- Canadian dollar standby L/Cs. At no time shall the total amount of outstanding standby L/Cs (which for greater certainty shall be net of the amount of any previous drawing made under any standby L/C then outstanding) under this Credit exceed \$2,000,000. Standby L/Cs under this Credit may not have terms to expiry of more than 12 months. Fees for standby financial L/Cs (being L/Cs that serve as direct credit substitutes and secure, directly or indirectly, payment of financial obligations such as indebtedness for borrowed money or the purchase price of goods or services, or lease payments) under this Credit will be calculated at 1.30 per annum, and for standby non financial L/Cs (being all other types of L/Cs including generally those that relate to transaction related contingencies arising in the normal course of business) under this Credit will be calculated at 1.30% per annum. The minimum fee for each standby L/C under this

Credit is \$300. In each case the Borrower shall reimburse CIBC for its out of pocket expenses relative to all standby L/Cs under this Credit. CIBC's standard L/C documentation is also required.

- Canadian dollar Term CORRA Loans. Interest on Term CORRA Loans will be calculated at the Term CORRA Rate for each applicable CORRA Period plus 1.226% per annum. At the sole discretion of CIBC from time to time with respect to each request by the Borrower, Canadian dollar Daily Compounded CORRA Loans. Interest will be calculated daily on the outstanding principal balance and payable monthly as provided in Section 11.2 of Schedule A attached to this letter.

### **Repayment:**

All amounts under this Credit are repayable immediately on demand by CIBC, and this Credit may be terminated in whole or in part by CIBC at any time.

The Borrower shall have the option to repay any amount under this Credit at any time; provided that Term CORRA Loans may be repaid only at the end of a CORRA Period., and B/As may be repaid only on their maturity.

### **Special provisions:**

At CIBC's request, any outstanding overdraft borrowing will be converted to promissory note format.

## **Demand Bridge Loan – School Condition Improvement**

### **Loan Amount:**

\$19,594,905

### **Purpose:**

This loan is to be used to provide interim financing for school improvements under the School Condition Improvement (SCI) program.

### **Description and rate:**

A non revolving loan available as follows:

- Canadian dollar loans. Interest on Canadian dollar loans will be calculated at the Prime Rate per annum.
- Canadian dollar B/As outstanding on the date of this Agreement. On the maturity of each outstanding B/A, such B/A shall be automatically converted to a Term CORRA Loan under this Agreement with a CORRA Period of one (1) month (or as determined by the Borrower and CIBC (in its discretion), a Daily Compounded CORRA Loan alternative may be made available to the Borrower). For certainty, no new B/As are available to the Borrower under this Agreement and all requests for new B/As (including the rollover of existing B/As) of any tenor shall be deemed to be requests for new Term CORRA Loans with a CORRA Period of one (1) month (or as determined by the Borrower and CIBC (in its discretion), a Daily Compounded CORRA Loan alternative may be made available to the Borrower).
- Canadian dollar Term CORRA Loans. Interest on Term CORRA Loans will be calculated at the Term CORRA Rate for each applicable CORRA Period plus 1.026% per annum.

### **Minimum drawdown:**

The minimum amount of each drawdown under this Credit is \$50,000 or such lesser amount as may be agreed to by CIBC.

**Repayment:**

All amounts under this loan are repayable immediately on demand by CIBC. Prior to the time that any such demand is made, and without prejudice to CIBC's right to require immediate payment, interest only payments are payable monthly.

Repayment of this loan will be by way of direct grants from the Ministry of Education. 100% of the net proceeds from any direct grant received for this capital project shall be utilized in repayment of this credit facility, with payment to be made within three business days of receipt, or upon maturity of the related B/A(s), or at the end of a CORRA Period.

Each advance on this loan is to be repaid the sooner of: (i) six months following project completion and (ii) August 31, 2025.

The Borrower shall have the option to repay any principal amount under this Credit at any time, provided that Term CORRA Loans may be repaid only at the end of a CORRA Period and B/As may be repaid only on their maturity.

**Demand Bridge Loan – Central Hastings School****Loan Amount:**

\$1,448,137

**Purpose:**

This loan is to be used to provide interim financing for addition to the renovation of an existing elementary school under the Capital Priorities Grant (CPG) program.

**Description and rate:**

A non revolving loan available as follows:

- Canadian dollar loans. Interest on Canadian dollar loans will be calculated at the Prime Rate per annum.
- Canadian dollar B/As outstanding on the date of this Agreement. On the maturity of each outstanding B/A, such B/A shall be automatically converted to a Term CORRA Loan under this Agreement with a CORRA Period of one (1) month (or as determined by the Borrower and CIBC (in its discretion), a Daily Compounded CORRA Loan alternative may be made available to the Borrower). For certainty, no new B/As are available to the Borrower under this Agreement and all requests for new B/As (including the rollover of existing B/As) of any tenor shall be deemed to be requests for new Term CORRA Loans with a CORRA Period of one (1) month (or as determined by the Borrower and CIBC (in its discretion), a Daily Compounded CORRA Loan alternative may be made available to the Borrower).
- Canadian dollar Term CORRA Loans. Interest on Term CORRA Loans will be calculated at the Term CORRA Rate for each applicable CORRA Period plus 1.026% per annum.

**Minimum drawdown:**

The minimum amount of each drawdown under this Credit is \$50,000 or such lesser amount as may be agreed to by CIBC.

**Repayment:**

Hastings and Prince Edward District School Board

All amounts under this loan are repayable immediately on demand by CIBC. Prior to the time that any such demand is made, and without prejudice to CIBC's right to require immediate payment, interest only payments are payable monthly.

Repayment of this loan will be by way of direct grants from the Ministry of Education. 100% of the net proceeds from any direct grant received for this capital project shall be utilized in repayment of this credit facility, with payment to be made within three business days of receipt, or upon maturity of the related B/A(s), or at the end of a CORRA Period.

Each advance on this loan is to be repaid the sooner of: (i) six months following project completion and (ii) August 31, 2025.

The Borrower shall have the option to repay any principal amount under this Credit at any time, provided that Term CORRA Loans may be repaid only at the end of a CORRA Period and B/As may be repaid only on their maturity.

## **Demand Bridge Loan – Easthill Elementary**

### **Loan Amount:**

\$4,359,404

### **Purpose:**

This loan is to be used to provide interim financing for the demolition of an existing building and the construction of a new public school under the Capital Priorities Grant, Full Day Kindergarten, and Child Care Capital programs.

### **Description and rate:**

A non revolving loan available as follows:

- Canadian dollar loans. Interest on Canadian dollar loans will be calculated at the Prime Rate per annum.
- Canadian dollar B/As outstanding on the date of this Agreement. On the maturity of each outstanding B/A, such B/A shall be automatically converted to a Term CORRA Loan under this Agreement with a CORRA Period of one (1) month (or as determined by the Borrower and CIBC (in its discretion), a Daily Compounded CORRA Loan alternative may be made available to the Borrower). For certainty, no new B/As are available to the Borrower under this Agreement and all requests for new B/As (including the rollover of existing B/As) of any tenor shall be deemed to be requests for new Term CORRA Loans with a CORRA Period of one (1) month (or as determined by the Borrower and CIBC (in its discretion), a Daily Compounded CORRA Loan alternative may be made available to the Borrower).
- Canadian dollar Term CORRA Loans. Interest on Term CORRA Loans will be calculated at the Term CORRA Rate for each applicable CORRA Period plus 1.026% per annum.

### **Minimum drawdown:**

The minimum amount of each drawdown under this Credit is \$50,000 or such lesser amount as may be agreed to by CIBC.

### **Repayment:**

All amounts under this loan are repayable immediately on demand by CIBC. Prior to the time that any such demand is made, and without prejudice to CIBC's right to require immediate payment, interest only payments are payable monthly.

Repayment of this loan will be by way of direct grants from the Ministry of Education. 100% of the net proceeds from any direct grant received for this capital project shall be utilized in repayment of this credit facility, with payment to be made within three business days of receipt, or upon maturity of the related B/A'(s), or at the end of a CORRA Period.

Each advance on this loan is to be repaid the sooner of: (i) six months following project completion and (ii) August 31, 2025.

The Borrower shall have the option to repay any principal amount under this Credit at any time, provided that Term CORRA Loans may be repaid only at the end of a CORRA Period and B/As may be repaid only on their maturity.

## Security

All Credits are provided on an unsecured basis.

## Documentation

- For the Demand operating credit, borrowing by-law / resolution in a form and substance satisfactory to CIBC for current expenditures. A new resolution is to be provided annually within 30 days of the fiscal year end.
- For the Demand bridge loans, borrowing by-law / resolution in a form and substance satisfactory to CIBC for capital expenditures.

## Positive covenants

- CIBC senior debt is to rank pari passu with all other unsecured lenders.
- Fixed price contracts are to be used for all major contracts for all Demand bridge loans.
- All cost overruns on the projects for all Demand bridge loans are for the account of the Borrower.
- Compliance is maintained with all Ministry of Education requirements regarding school capital projects including required reporting for all Demand Bridge Loans.
- Expenditures being financed under the school capital projects will only be used for those needs identified and approved by the Ministry of Education for all Demand bridge loans.

## Conditions precedent

In addition to the documentation specified in section 5.1 of Schedule A hereto, the obligation of CIBC to make available any Credit is subject to CIBC's receipt of the following, in form and substance satisfactory to CIBC:

- Notice of Borrowing in accordance with Section 3.1 of Schedule A hereto which also includes a summary of the particulars and amounts to be financed under the respective programs. This applies to initial and subsequent drawdowns for all Demand Bridge Loans.

## Reporting requirements

The Borrower will provide to CIBC:

- Within 120 days after the end of each fiscal year, the audited consolidated financial statements of the Borrower for such year.
- Within 120 days after the end of each fiscal year, the signed Revised Estimates for the Borrower for its next fiscal year, which includes the budget for the next fiscal year.
- Such other information as CIBC may reasonably require.

## Other provisions

### Schedule A:

The attached Schedule A, which contains certain additional provisions applicable to the Credits, and certain definitions, forms part of this Agreement. If there is a conflict or inconsistency between the provisions of this letter agreement and Schedule A, the provisions of this letter agreement shall govern.

### Notice of borrowing:

Whenever the Borrower desires to obtain any amount under a Credit (other than by way of a permitted overdraft), it will give to CIBC irrevocable prior written notice as specified in Schedule A hereto.

### Notice of repayment:

Whenever the Borrower desires to make one or more repayments under one or more Credits in an aggregate amount exceeding \$10,000,000 (or the equivalent in any other currency) on any day, it will give to CIBC irrevocable prior written notice as specified in Schedule A hereto.

### Interest on excess amounts:

The interest rate applicable to any outstanding amount under a Credit which is in excess of the limit of such Credit shall be the Interest Rate Applicable to Credit Limit Excesses specified in Schedule A hereto.

### Interest on overdue amounts:

Interest on overdue amounts is payable as specified in Schedule A hereto.

### Interest payment dates:

Except with respect to interest on amounts in default, which is payable on demand, or as otherwise specified herein or in Schedule A hereto, interest and fees will be calculated and payable monthly in arrears on such day in each month as CIBC requires.

### Authorized debits:

The Borrower authorizes CIBC to debit its Operating Account for any interest, fees or other amounts that are payable by the Borrower to CIBC with respect to the Credits, as and when such amounts are payable.

### Communications:

Any communication or notice to be given with respect to the Credits may be effectively given by delivering the same at the addresses set out on the signature page hereof, or by sending the same by facsimile, e-mail or prepaid registered mail to the parties at such addresses. Any notice so mailed will be deemed to have been received on the tenth day next following the mailing thereof, provided that postal service is in normal operation during such time. Any facsimile or e-mail notice will be deemed to have been received on transmission if sent on a Business Day and, if not, on the next Business Day following transmission. Either party may from time to time notify the other party, in accordance with this section, of any change of its address which thereafter will be the address of such party for all purposes of the Credits.

### Replacements:

This letter supersedes and replaces all prior discussions, letters and agreements (if any) describing the terms and conditions of any credit facility established by CIBC in favour of the Borrower.

Please indicate your acceptance of these terms by signing below and returning the enclosed copy to our attention no later than May 31, 2024.

Hastings and Prince Edward District School Board

Yours truly,

**CANADIAN IMPERIAL BANK OF COMMERCE**



By: \_\_\_\_\_

Name: David Cohen

Authorized Signatory



By: \_\_\_\_\_

Name: Doug Mara

Authorized Signatory

Hastings and Prince Edward District School Board

By: \_\_\_\_\_

Name:

Title:

By: \_\_\_\_\_

Name:

title:

Signed this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

The CIBC logo is a trademark of CIBC.

Hastings and Prince Edward District School Board

## HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD

### BORROWING RESOLUTION

#### Credit A: Demand Operating Credit

RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF HASTINGS AND PRINCE EDWARD DISTRICT SCHOOL BOARD (the "Board")

A. In accordance with Section 243 (1) of the Education Act (R.S.O. 1990) (the "Act"), the board considers it necessary to borrow the amount of up to \$10,000,000 to meet, until current revenues are received, the current expenditures of the Board for the period commencing on September 1, 2024 and ending on August 31, 2025 (the "period").

B. Pursuant to subsection 243 (3) of the Act, the total amount borrowed pursuant to this resolution together with the total of any similar borrowings is not to exceed the unreceived balance of the estimated current revenues of the Board for the period.

C. The total amount previously borrowed by the Board pursuant to Section 243 that has not been repaid is \$0.

D. The amount borrowed for current expenditures is within the board's Debt and Financial Obligation Limit as established by the Ministry of Education from time to time.

RESOLVED THAT:

1. The Chair and the Treasurer are authorized on behalf of the board to borrow from time to time by way of promissory note or Canadian dollar term CORRA (Canadian Overnight Repo Rate Average) loan from CANADIAN IMPERIAL BANK OF COMMERCE ("CIBC") a sum or sums not exceeding in the aggregate of \$10,000,000 to meet, until current revenues are received, the current expenditures of the board for the period (including the amounts required for the purposes mentioned in Section 243 (1) and 243 (2) of the Act) and to give to CIBC promissory notes or Canadian Overnight Repo Rate Average (CORRA) based loan, as the case may be, sealed with the corporate seal of the board and signed by the Chair or Vice Chair and the Treasurer for the sums borrowed plus interest at a rate to be agreed upon from time to time with CIBC;

2. The interest charged, on all sums borrowed pursuant to this resolution plus any related charges, is not to exceed the interest that would be payable at the prime lending rate of the chartered banks listed in Schedule 1 of the Bank Act (Canada) on the date of borrowing;

3. The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenues of the board;



4. The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

**Credit D: Demand Bridge Loan – School Condition Improvement**

WHEREAS the Hastings and Prince Edward District School Board (hereinafter called the Board) finds it necessary to borrow up to the sum of \$19,594,905 by way of a demand bridge loan for various school improvements under the School Condition Improvement program.

AND WHEREAS the estimated current revenues of the Board have not yet been received or fully received and such revenues hereafter to be received are sufficient to repay all unpaid sums borrowed hereunder and interest thereon:

THEREFORE the Board enacts as follows:

1. That the Chair and Treasurer are hereby authorized on behalf of the Board, pursuant to the orders to borrow by way of a demand bridge loan, a sum or sums not exceeding the aggregate of \$19,594,905 to meet capital expenditures of the Board for various school improvements under the School Condition Improvement Program, and are hereby authorized to give, on behalf of the Board, to the lender a promissory note or credit agreement signed by the Chair and Treasurer for the monies borrowed hereunder with interest and other charges that may be agreed upon from time to time with the bank.

2. The Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies comprising of current revenue of the Board hereafter received.

**Credit G: Demand Bridge Loan – Central Hastings School**

WHEREAS the Hastings and Prince Edward District School Board (hereinafter called the Board) finds it necessary to borrow up to the sum of \$1,448,137 by way of a demand bridge loan for an addition and renovations at the Central Hastings School under the Capital Priorities Grant.

AND WHEREAS the estimated current revenues of the Board have not yet been received or fully received and such revenues hereafter to be received are sufficient to repay all unpaid sums borrowed hereunder and interest thereon:

THEREFORE the Board enacts as follows:

1. That the Chair and Treasurer are hereby authorized on behalf of the Board, pursuant to the orders to borrow by way of a demand bridge loan, a sum or sums not exceeding the aggregate

of \$1,448,137 to meet capital expenditures of the Board for an addition and renovations at Central Hastings School and are hereby authorized to give, on behalf of the Board, to the lender a promissory note or credit agreement signed by the Chair and Treasurer for the monies borrowed hereunder with interest and other charges that may be agreed upon from time to time with the bank.

2. The Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies comprising of current revenue of the Board hereafter received.

**Credit H: Demand Bridge Loan – Easthill Elementary School**

WHEREAS the Hastings and Prince Edward District School Board (hereinafter called the Board) finds it necessary to borrow up to the sum of \$4,359,404 by way of a demand bridge loan for the demolition of an existing building and the construction of a new K-8 elementary school on the Queen Elizabeth (Belleville) site under the Capital Priorities Grant, Full Day Kindergarten and Child Care programs.

AND WHEREAS the estimated current revenues of the Board have not yet been received or fully received and such revenues hereafter to be received are sufficient to repay all unpaid sums borrowed hereunder and interest thereon:

THEREFORE the Board enacts as follows:

1. That the Chair and Treasurer are hereby authorized on behalf of the Board, pursuant to the orders to borrow by way of a demand bridge loan, a sum or sums not exceeding the aggregate of \$4,359,404 to meet capital expenditures of the Board for the demolition of an existing building and the construction of a new K-8 elementary school, Easthill Elementary School on the Queen Elizabeth (Belleville) site under the Capital Priorities Grant, Full Day Kindergarten and Child Care programs, and are hereby authorized to give, on behalf of the Board, to the lender a promissory note or credit agreement signed by the Chair and Treasurer for the monies borrowed hereunder with interest and other charges that may be agreed upon from time to time with the bank.

2. The Treasurer of the Board is hereby authorized and directed to apply in payment of all sums borrowed as aforesaid, together with interest thereon, all monies comprising of current revenue of the Board hereafter received.

DATED this 27th day of May 2024.

WITNESS the corporate seal

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(Seal) Chair

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Treasurer

Decision   X   Information   

**To:** Hastings and Prince Edward District School Board

**From:** Stacey Lewis, Trustee Representative for Special Education Advisory Committee

**Re: Recommendation - Special Education Plan 2023-2024**

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### **Purpose**

This motion to recommend is to receive and approve amendments to the Special Education Plan 2023-2024.

### **Link to Strategic Plan**

1.1 “Foster a Culture of Excellence and High Expectations” – Decisions will be made from a student-centered approach considering the impact on students and connected to this plan.

### **Background**

In compliance with the Ministry of Education policy document *Standards for School Boards’ Special Education Plans (2000)*, reproduced in full in the *Special Education in Ontario Kindergarten to Grade 12 Policy and Resource Guide (2017)* and *Regulation 306 of the Education Act*, each board is required to maintain a Special Education Plan. The Special Education Plan shall be made available to the Ministry for review and be publicly accessible.

The Ministry of Education continues to be committed to improving the achievement and well-being of students with special education needs. The importance of the Special Education Plan and associated updating process remain a priority. School boards are required to update the Special Education Plan by making any necessary additions and/or amendments to the relevant sections.

### **Current situation**

Members of the Special Education Advisory Committee (SEAC) and Student Services department reviewed the 2023-2024 Special Education Plan to ensure that current programs and services were updated. The Summary of Amendments reflect changes to the Plan during the 2023-2024 school year, although some boards choose to summarize the amendments for the 2024-2025 year. The Special Education Plan and Summary of Amendments were presented to SEAC on Thursday, April 25, 2024, and a recommendation was made to approve the amendments.

### **Recommendation**

**Moved:**

**Seconded:**

**That the Hastings and Prince Edward District School Board approve the amendments to the Special Education Plan 2023-2024.**

### **Appendices**

- [Appendix A - Special Education Plan 2023-2024](#)
- Appendix B - Summary of Amendments to the Special Education Plan 2023-2024

## Special Education Plan 2023 – 2024 Summary of Amendments – April 2024

The following amendments are reflected in the Special Education Plan 2023 - 2024. The Special Education Plan is in alignment with the [2020-2025 Strategic Plan](#): Learning Together and reflects the recommendations made in the Ministry document – *Special Education in Ontario Kindergarten to Grade 12 Policy and Resource Guide 2017*.

Section	2022 - 2023	2023 - 2024
Introduction		<ul style="list-style-type: none"> <li>EQAO data included.</li> </ul>
<b>1.0 Consultation Process</b>		
Special Education Reviews		<p>The following reviews were undertaken:</p> <ul style="list-style-type: none"> <li>Transitions/Early Years in collaboration with community partners;</li> <li>Individual Education Plan (IEP) Development Support Document;</li> <li>System Programs and Education and Community Partnership Programs;</li> <li>Jordan’s Principle Funding and Resource Guide;</li> <li>Special Incident Portion review.</li> </ul>
<b>2.0 Special Education Programs and Services</b>		
<b>2.2 Roles and Responsibilities in Special Education</b>		
Changes in Roles	<ul style="list-style-type: none"> <li>Psychometric Tester</li> <li>Speech and Language Pathologist – 3.0 FTE</li> <li>Assistive Technology Learning Coach</li> </ul>	<ul style="list-style-type: none"> <li>Position declared surplus/redundant</li> <li>Speech and Language Pathologist – 2.0 FTE</li> <li>Position embedded into Learning Support Coordinator position</li> </ul>

Section	2022 - 2023	2023 - 2024
2.4 The Identification, Placement and Review committee (IPRC) Process and Appeals		
Referrals, Reviews and Appeals Statistics	See statistics below	See statistics below

Hastings and Prince Edward District School Board gathers IPRC data from the board's student information system and from individual schools.

The following data is isolated at October 31, 2023.

*Note: For students with an exceptionality of Multiple, the data also reflects the Exceptionality 2 and Exceptionality 3 information in the totals.*

2023-2024	B	CA	CH	CL	CS	CLD	IG	IMD	IDD	PD	PV	M	Total
<b>Elementary</b>	62	318	18	92	4	210	2	44	122	26	8	127	<b>1033</b>
<b>Secondary</b>	70	170	8	42	1	293	8	47	170	22	8	164	<b>1003</b>
<b>Total</b>	<b>132</b>	<b>488</b>	<b>26</b>	<b>134</b>	<b>5</b>	<b>503</b>	<b>10</b>	<b>91</b>	<b>292</b>	<b>48</b>	<b>16</b>	<b>291</b>	<b>2036</b>

<b>B - Behaviour</b>	<b>IG - Intellectual Gifted</b>
<b>CA - Communication Autism</b>	<b>IMD - Intellectual Mild Disability</b>
<b>CH - Communication Hearing</b>	<b>IDD - Intellectual Developmental Disability</b>
<b>CL - Communication Language</b>	<b>PD - Physical Disability</b>
<b>CS - Communication Speech</b>	<b>PV - Physical Blind</b>
<b>CLD - Communication Learning Disability</b>	<b>M – Multiple</b>

	2022 - 2023	2023 - 2024
<b>2.8 Special Education Placements Provided by HPEDSB</b>		
Special Education Placements and Admission Criteria Updated program names and locations		<ul style="list-style-type: none"> <li>Elementary Special Education Resource Program Placements and Locations 2023-2024 summary included</li> <li>Secondary Special Education Regional Program Placements and Locations – 2023-2024 summary included</li> </ul>
<i>Provincial and Demonstration Schools in Ontario</i>		
Updated statistics	See below	See below

**2022-2023**

Sir James Whitney School for the Deaf	20
Sagonaska	8
W. Ross MacDonald	1
Trillium Provincial School	0

**2023-2024**

Sir James Whitney School for the Deaf	20
Sagonaska	8
W. Ross MacDonald	0
Trillium Provincial School	1

Section	2022-2023	2023-2024
<b>2.11 Staff Development</b>		
Ministry of Education Funded Professional Learning Experiences		New Ministry of Education Professional Learning experiences were updated.
<b>6.0 Appendices</b>		
All appendices will be updated and referenced throughout the Special Education Plan where relevant.	<ul style="list-style-type: none"> <li>Appendices are posted to the Special Education Services website &gt; <i>Quick Links</i> &gt; <i>Special Education Plan</i> for reference</li> </ul>	<ul style="list-style-type: none"> <li>Appendices are posted on the website <a href="http://www.HPEschools.ca">www.HPEschools.ca</a> &gt; Community &amp; Families &gt; Services &gt; Special Needs Support &gt; Special Education Plan</li> </ul>

KD/jk

Decision: \_\_\_\_ Information:  X

**To:** Hastings and Prince Edward District School Board

**From:** A. Shah, C. Vance, J. Webster, Student Trustees

**Re: Student Voice Leadership Conference**

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**Purpose**

This report provides an update on the Student Voice Leadership Conference.

**Background**

With the invaluable support of the Hastings and Prince Edward District School Board, Student Trustees initiated the planning of the Student Voice Leadership Conference in early January. Information was sent out to all secondary schools, inviting students to participate. We were delighted to see all secondary schools sending five to ten participants each, a testament to the board's commitment to student leadership.

**Current situation**

On April 26, 2024, approximately 70 students from all secondary schools attended the Student Voice Leadership Conference at the Education Centre. There were three break-out sessions planned: (a) Leadership from an Indigenous Perspective, (b) Super Student Leadership Skills, and (c) Leadership and Mental Health. Student Trustee elections were held after lunch. Nine students had submitted their names for a Student Trustee position. Each student addressed the group, and the election results were shared with Alisha Makkar (CSS), Julia Cranshaw (ESS) and Matthew Shalla (NHHS), who were elected as Student Trustees for 2024-2025.

The slideshow on the Student Voice Leadership Conference can be viewed [here](#).

**To:** Hastings and Prince Edward District School Board

**From:** Kerry Donnell, Communications and Privacy Manager

**Re: Communications Services: Connections to the 2020-2025 Strategic Plan**

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### **Purpose**

To provide an update on the strategic initiatives undertaken by Communications Services during the 2023-2024 school year.

### **Background**

Guided by the [2020-2025 Multi-year Strategic Plan](#), Communications Services leads the planning and development of internal and external communications to strengthen the HPEDSB reputation and brand, using a unified voice to craft strategic messaging.

As a service provider, the Communications team supports schools and departments through consultation, prompt and time-sensitive actions, and collaborative efforts. In addition, the team engages daily with current and new families to address a wide range of inquiries. These include questions about school registration, student transportation, complaints, donations of items like cameras, pianos or books, as well as questions related to payroll, careers and bidding on tenders, among others.

### **Current situation**

Below is a summary of the Communications Services contributions to the Ensure Responsible Communications strategic priority during the 2023-2024 school year.

*MYSP Action: Promote HPEDSB as the system of choice through a new unified corporate and school identity.*

- Evidence: Completed 40 new school websites by fall 2023; hiring campaigns and career fairs; how to become a Technical Education teacher.

*MYSP Action: Improve experience through revisioned and diverse communication platforms.*

- Evidence: Launched the SafeArrival absence reporting system in fall 2023; consistent use of the broadcast communications system to engage with families.

*MYSP Action: Improve public relations by providing information that is timely, transparent and accessible for all.*

- Evidence: Multi-faceted campaigns for Kindergarten registration, French Immersion/Extended French, Director's Annual Report, community input for budget, school year calendar, mental health and addictions; boundary reviews; student school climate surveys; bus cancellations; commemorative dates; PA Day awareness.

*MYSP Action: Increase awareness and presence through the sharing of compelling student, staff and school experiences.*

- Evidence: Extensive school and student promotions: Travel for Credit; local and provincial skilled trades competitions; the importance of regular school attendance; Bandfest and improv events; Summer School, Dual Credits and School Within a College; Student Voice conference; Secondary School Art Show; Educational Assistant Welcome/Day in the Life video, Ray of Sunshine and Inspiring Excellence recognition and community partner breakfasts.



Decision: \_\_\_ Information: X

MYSP Action: *Increase engagement in the number of parents participating in Parent Involvement Committee events and school councils.*

- Evidence: Together to Learn Parent/Caregiver mental health and wellness online series; Transition to Kindergarten video, Audit Committee external member search; input about policy revisions.

**To:** Hastings and Prince Edward District School Board

**From:** Ken Dostaler, Superintendent of Education, Student Services  
Tina Elliott, Superintendent of Education, Curriculum Services  
Tina Jones, Superintendent of Education, Inclusion and Innovation Services

**Re: Summer Learning and Mental Health Supports**

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### **Purpose**

This update aims to inform about the Summer Learning and Mental Health supports scheduled for implementation in the summer of 2024.

### **Link to Strategic Plan**

1.1 “Foster a Culture of Excellence and High Expectations” – Decisions will be made from a student-centered approach considering the impact on students and connected to this plan.

### **Background**

The Hastings and Prince Edward District School Board (HPEDSB) reaffirms its commitment to providing comprehensive learning opportunities for all students, emphasizing academic advancement and access to mental health resources. These efforts are partly facilitated by targeted funding from the Ministry of Education.

### **Current Situation**

Summer learning initiatives are set to continue, catering to students from Kindergarten to Grade 12, with both online and in-person formats available. These programs are designed to support students in engaging with both credit and non-credit offerings, thereby addressing learning gaps and fostering skill development.

### **Kindergarten to Grade 6 Programming**

Specifically tailored literacy and numeracy support programs are being offered for elementary students, encompassing individualized attention and a blend of academic and recreational activities. Ongoing progress monitoring by teachers and regular communication with parents ensure a collaborative approach to student development.

### **Grade 8 to 12 Programming**

For students in Grades 8 to 12, online learning opportunities are being provided, allowing them to earn reach-ahead credits or bridge gaps in credits required for the Ontario Secondary School Diploma. These courses are available across all secondary schools within HPEDSB.

### **\*\*NEW: Travel for Credit Summer Learning Opportunity, Grades 8-12\*\***

A novel initiative, in collaboration with EF Educational Tours, offers students the chance to earn high school credits while traveling. Grade 10 Civics and Careers in Ottawa, Montreal, and New York City, as well as Grade 12 English in Scotland and England, are being made available.

**Special Education and Mental Health Supports**

Summer support services are being extended to students with special education needs, particularly those enrolled in autism regional programs. The Behavioral Support Services (BSS) team will provide consultation and resource support to both students and educators. Additionally, summer mental health funding will ensure the provision of preventive and early intervention services.

**Next Steps**

Efforts will continue to enhance gap-closing measures within summer learning opportunities, with a focus on student engagement and success across all grades. Communication regarding program options and transition processes will be ongoing, and partnerships with local agencies will be further developed to ensure the holistic support of students.

## Calendar of Events

<b>Trustee Events</b>	<b>Name of Event</b>
July 3-5, 2024	<a href="#">2024 Canadian School Boards Association Congress and National Trustee Gathering on Indigenous Education</a>
<b>Committee Meetings</b>	<b>Committee Name</b>
May 28, 2024	Physical Planning, Finance and Building Committee
May 29, 2024	Supervised Alternative Learning
June 3, 2024	Student Learning, Well-Being and Equity Committee
June 5, 2024	Audit Committee
June 6, 2024	Special Education Advisory Committee Tri-Board Meeting
June 10, 2024	Governance and Policy Committee
June 11, 2024	Physical Planning, Finance and Building Committee
June 12, 2024	Supervised Alternative Learning
June 17, 2024	Regular Public Board
<b>School</b>	<b>Events</b>
Bird's Creek Public School	<ul style="list-style-type: none"> <li>• June 3, 2024, School Group Track &amp; Field</li> <li>• June 5-10, 2024, EQQAO</li> <li>• June 18, 2024, Dairy Farmers Presentation</li> <li>• June 20, 2024, Jump Rope for Heart</li> <li>• June 26, 2024, Kindergarten Step-up Celebration and Grade 6 Celebration</li> <li>• June 27, 2024, year end assembly and family picnic</li> <li>• May 22, 2024, Kindergarten Orientation 2 4:00 p.m.</li> </ul>
C.M.L. Snider School	May 30 – Fun Fair from 4:30-7:00pm June 4 – Volunteer Appreciate Tea at 2:30pm June 5 – Poetry Café June 17 – Talent Show 6:00pm June 26 – Grade 8 Celebration <ul style="list-style-type: none"> <li>• May 30, 2024, Fun Fair 4:30 – 7:00 p.m.</li> <li>• June 4, 2024, Volunteer Appreciation Tea at 2:30 p.m.</li> <li>• June 5, 2024, Poetry Café</li> <li>• June 17, 2024, Talent Show, 6:00 p.m.</li> <li>• June 26, 2024, Grade 8 Celebration</li> </ul>
Centennial Secondary School	<ul style="list-style-type: none"> <li>• June 5, 2024, Indigenous Community Gathering, 5:00 – 7:00 p.m.</li> <li>• June 12, 2024, Arts Program Spring Showcase, 6:00 p.m.</li> <li>• June 13, 2024, Athletics Banquet, 3:00 p.m.</li> </ul>
Central Hastings School	<ul style="list-style-type: none"> <li>• June 6, 2024, Sound Academy Concert at Lions Stage, Tweed 6:30 p.m.</li> <li>• June 18, 2024, Celebration of Dance (elementary)</li> </ul>
Eastside Secondary School	<ul style="list-style-type: none"> <li>• May 30, 2024 Eastside Open House 3:30 – 7:00 p.m.</li> <li>• June 5, 2024 Strawberry Festival, 12:00 p.m.</li> </ul>
North Hastings High School	<ul style="list-style-type: none"> <li>• June 4, 2024, Grade 7/8 Track &amp; Field, NHHS all day</li> <li>• June 7, 2024, IAES (Increasing Awareness Erasing Stigmatism) Cultural Appreciation Day</li> </ul>

**Regular Public Board Meeting  
Report 19  
May 27, 2024**

Park Dale Public School	<ul style="list-style-type: none"> <li>• June 25, 2024, Grade 8 Celebration</li> <li>• June 26, 2024, Kindergarten Celebration</li> </ul>
Queen Victoria School	<ul style="list-style-type: none"> <li>• June 12, 2024, Queen Victoria School Closing Celebration 3:30 – 6:30 p.m.</li> </ul>
Sophiasburg Central School	<ul style="list-style-type: none"> <li>• May 30, 2024, Family picnic and EDI speaker</li> <li>• June 13, 2024, District Track &amp; Field</li> <li>• June 19, 2024, Celebration of Dance</li> <li>• June 25, 2024, Grade 8 Celebration</li> <li>• June 26, 2024, Celebration Assembly</li> </ul>
Tweed Elementary School	<ul style="list-style-type: none"> <li>• June 12, 2024, Volunteer Appreciation</li> <li>• June 25, 2024, Grade 8 Celebration</li> </ul>
V.P. Carswell	<ul style="list-style-type: none"> <li>• May 29 &amp; 30, 2024, Trenton Lower Conservation Visiting School</li> <li>• June 4, 2024, District Track &amp; Field</li> <li>• June 6, 2024, Fire Department and Polic visit Kindergarten</li> <li>• June 17, 2024, Junior trip to Old Fort Henry</li> <li>• June 26, 2024, Grade 6 Celebration/Year-end Awards</li> </ul>
York River Public School	<ul style="list-style-type: none"> <li>• May 29, 2024, Track &amp; Field</li> <li>• June 12, 2024, Calder class trip to Algonquin Park</li> <li>• June 20, 2024, Grade 6 Celebration, 6:00 p.m.</li> <li>• June 24, 2024, Humen/Freymond class trip to Cedar Ridge Camp</li> </ul>
	<ul style="list-style-type: none"> <li>•</li> </ul>