

AGENDA

Regular Public Board Meeting		Monday, April 24, 2023	
Item		Responsibility	Page #
1	Call to Order – 7:00 p.m.	S. Binder	
2	Motion to Convene into Closed Committee of the Whole	nil	
3	Reconvene to Regular Public Board Meeting	nil	
4	Acknowledgement of Traditional Lands	S. Lewis	
5	Presentation: Sir John A. Macdonald “Thoughtful Thursdays”	T. Elliott	
6	Roll Call	S. Binder	
7	Approval of Agenda	S. Binder	
8	Declarations of Conflict of Interest	S. Binder	
9	Consent Agenda Items	S. Binder	
	(a) Regular Public Board Meeting Minutes March 27, 2023		4
	(b) Committee Meeting Minutes (for information only)		
	i) Student Learning, Well-Being and Equity Committee February 6, 2023		8
	ii) Indigenous Education Advisory Committee February 8, 2023		11
	iii) Parent Involvement Committee February 22, 2023		13
	iv) Special Education Advisory Committee February 23, 2023		16
	v) Governance and Policy Committee March 20, 2023		20
	vi) Physical Planning, Finance and Building Committee March 22, 2023		22
10	Rise and Report from Committee of the Whole Closed Session	R. Prinzen	
11	Report from Trustees appointed to External Organizations		
	(a) Food for Learning Steering Committee Meeting	nil	
	(b) Ontario Public School Board Association (OPSBA)	A. Robertson	
12	Standing Committee Reports		
	(a) Governance and Policy Committee Meeting April 17, 2023	S. Binder	
	(b) Student Learning, Well-Being and Equity Committee Meeting February 6, 2023	S. Lewis	
	(c) Physical Planning, Finance and Building Committee Meeting April 11, 2023	E. Charlton	
	i) RFQ: 2223-007 Special Education Renovations at Trenton High School Recommendation		24
13	Statutory Committee Reports		
	(a) Audit Committee		
	i) Audit Selection Committee Recommendation	S. Binder	26
	(b) Board Student Discipline Committee	nil	
	(c) Parent Involvement Committee April 18, 2023	R. Speck	
	(d) Special Education Advisory Committee	nil	
	(e) Supervised Alternative Learning Committee March 29, 2023 and April 12, 2023	K. Hambly	

Item	Responsibility	Page #
14	Advisory Committee Reports	
	(a) Accessibility Advisory Committee	nil
	(b) Equity and Inclusivity Advisory Committee	nil
	(c) Indigenous Education Advisory Committee April 5, 2023	S. Maracle
	(d) Student Voice Committee	Student Trustees
15	Administrative Committee Reports	
	(a) Information Technology Advisory Committee	nil
	(b) Mental Health Leadership Team	nil
16	Ad Hoc Committee Report	nil
17	Chair's Report	S. Binder
18	Director's Report	K. MacIver
19	HPEDSB Staff Reports	
	(a) Indigenous Board Action Plan/National Indigenous History Month	K. Niemi/ T. Maracle 27
	(b) Education Funding	N. Pfeiffer 30
	(c) Leadership Development	D. McFarlane 35
	(e) Virtual School Structure 2023-2024	T. Elliott 37
20	Calendar of Events	S. Binder
	Trustee Events:	
	(a) OPSBA AGM June 8-10, 2023	
	Committee Meetings:	
	(a) Student Learning, Well-Being and Equity Committee May 1 2023	
	(b) Physical Planning, Finance and building Committee May 8, 2023	
	(c) Accessibility Committee May 10, 2023	
	(d) Governance and Policy Committee May 15, 2023	
	(e) Student Alternative Learning Committee May 17, 2023	
	(f) Parent Involvement Committee May 30, 2023	
	(g) Regular Public Board Meeting May 23, 2023	
	(h) Special Education Advisory Committee May 25, 2023	
	(i) Student Learning, Well-Being and Equity Committee May 29, 2023	
	(j) Food for Learning Committee May 25, 2023	
	Public School Events:	
	(a) Bird's Creek Public School: May 9 th , Grade 6 & 7 transition trip to NHHS; May 9 th , Fun Fair @ 5:00 p.m.	
	(b) Centennial Secondary School: May 2 nd , Ontario Skills Competition, Toronto Congress Centre, May 10 th , CSS open house for Grade 6, 7 & 8 families; May 16 th & 17 th musical "Sixteen in 10 minutes or less" 6:30 p.m.; May 29 th & 30 th , Junior Arts Program "Centennial Tonight" @ 6:30 p.m.	
	(c) Central Hastings School: May 6 th , Spring Carnival in partnership with Madoc Township Public School; May 12 th , Secondary Famine Fundraising Event 8:00 a.m. – 8:00 p.m.	
	(d) Frankford Public School: May 8 th , Grade 1-6 Bike Rodeo; May 12 th Career Fair	
	(e) Queen Elizabeth Public School: May 2 nd , JK Orientation/ Open House 1:00 p.m.; May 3 rd , whole school Celebration of Dane; May 4 th , Health Unit Presentation/School Council family event 2:30 – 4:30 p.m.	

- (f) Susanna Moodie Elementary School: May 2nd & 3rd, “The Fractured Musical”; May 13th, Rotary Spelling Bee at Bayside Secondary School
- (g) Tweed Elementary School: May 3rd & 4th, junior theatre production “Matilda” @ 7:00 p.m.
- (h) York River Public School: May 30th, as part of an OYAP Grant, YRPS is hosting a Car and Truck show exploring the trades and building model cars, 10:00 – 2:00 p.m.

21	Correspondence	nil
22	Unfinished Business	nil
23	Trustee Motions for Consideration (nil)	nil
24	Trustee Notice of Motion	nil
25	Adjournment	S. Binder

Members present: E. Charlton, S. Binder, K. Hambly, K. Kramp, S. Lewis, S. Maracle, E. Parsons, R. Prinzen, A. Robertson, R. Speck

Student Trustees: L. Hung, S. Spencer, J. Webster

Guests: Heather McMaster, Principal Athol-South Marysburgh School

Resource: K. Donnell, K. Dostaler, T. Elliott, K. MacIver, D. McFarlane, K. Niemi, N. Pfeiffer, B. Stellatos

Minutes: D. Lucas, Executive Assistant

1. Call to order

Chair Binder called the meeting to order at 7:00 p.m. and welcomed everyone to the Public Board meeting.

2. Motion to convene into a closed Committee of the Whole – not required

3. Reconvene to Regular Public Board meeting - not required

4. Acknowledgement of Traditional Lands

Trustee Parsons offered the Land Acknowledgement.

5. Presentation: Athol-South Marysburgh School – School Based Literacy Programming

Presenter's Heather McMaster, Principal and staff members, Sarah Isles, Katie Lunn, Cassie Lyon, Johanna Partridge and Andrew White shared a presentation on the School Based Literacy Programming.

6. Roll Call

Chair Binder requested a roll call of Trustees and Student Trustees. All members present.

7. Approval of the agenda

Mover: K. Hambly

Secunder: E. Charlton

That the agenda for the March 27, 2023 Regular Public Board Meeting be approved.

Carried

8. Conflict of Interest – None declared.

9. Consent Agenda Items

Mover: A. Robertson

Secunder: K. Kramp

That the Consent Agenda items be approved:

(a) Regular Public Board Meeting February 27, 2023.

Carried

10. Rise and Report from the Closed Committee of the Whole – no report

11. Report from External Organizations:

(a) Food for Learning Steering Committee

Trustee Speck provided highlights from the January 26 and March 23, 2023 meetings:

- recruitment strategy for new Food for Learning Committee members,
- reviewed the Terms of Reference,
- food safety inspection form circulated to schools for updating,
- reviewed potential fundraising events and grant opportunities,
- reviewed partnership with McDougall Insurance regarding volunteers with Food for Learning,
- upcoming spring auction will be held at The Grand on June 2, 2023 at 7:00 p.m.

(b) Ontario Public School Board Association (OPSBA)

Trustee Robertson provided the following highlights:

- OPSBA Eastern Region met on March 25th in Stittsville at Shingwakons Public School,
- OPSBA data collection revealed top three priorities: Truth and Reconciliation, Student and Staff Well-being and Governance and Supporting Trustees,
- trustees received a verbal financial update,
- roundtable discussed the role of Regional Council within the greater OPSBA organization, possibly developing Eastern Region priorities and creating ad hoc sub-committees,
- Ottawa Carlton DSB presented “Student Achievement Through Equity” which is a pilot project aimed to ensure every student succeeds academically and develops a positive sense of well-being.

12. Standing Committee Reports:

(a) Governance and Policy Committee

Chair Binder shared highlights from the March 20, 2023 meeting:

- reviewed policy schedule,
- reviewed By-Law 5.17.2 Order of Business,
- reviewed trustee learning sessions to determine next steps, and
- reviewed board meeting debriefs and self-assessment after public board meetings.

i) Governance Directive 7.1 Board Members’ Code of Conduct Recommendation:

Moved: A. Robertson

Seconded: S. Lewis

That the Hastings and Prince Edward District School Board approve the Governance Directive – 7.1 Board Members’ Code of Conduct and revoke current Board Policy 8: Board Member Code of Conduct.

Carried

(b) Student Learning, Well-Being and Equity Committee – no report

(c) Physical Planning, Finance and Building Committee

Trustee Kramp shared highlights from the March 22, 2023 meeting:

- a transportation review was provided,
- an update on the construction of Easthill Elementary School was provided, and
- the Terms of Reference for this committee were reviewed.

i) Roofing Replacement – Various Locations Recommendation:

Moved: A. Robertson

Seconded: K. Kramp

That the Hastings and Prince Edward District School Board approve the Request for Quote VOR OECM 2223-200 and award the bidders as noted in the Physical Planning, Finance and Building Committee report 8(c) dated March 22, 2023.

Carried

13. Statutory Committee Reports:

- (a) **Audit Committee** - no report
- (b) **Board Student Discipline Committee** - no report
- (c) **Parent Involvement Committee** – no report
- (d) **Special Education Advisory Committee** - Chair Binder shared highlights from the March 23, 2023 meeting:
 - reviewed student exclusion,
 - reviewed student executive functions,
 - received sub-committee updates, and
 - reviewed Part 3 of the Special Education Plan
- (e) **Supervised Alternative Learning Committee** – Trustee Hambly shared highlights from the February 22 and March 8, 2023 meetings:
 - 28 students have been approved for Supervised Alternative Learning (SAL)

14. Advisory Committee Reports:

- (a) **Accessibility Advisory Committee** –Trustee Robertson provided highlights from the March 8, 2023 meeting:
 - reviewed the multi-year annual accessibility plan,
 - reviewed the AODA compliance website,
 - reviewed funding to support students with disabilities, and
 - reviewed the Ministry of Education compliance reporting and assessment
- (b) **Equity and Inclusivity Advisory Committee** – no report
- (c) **Indigenous Education Advisory Committee** – Trustee Maracle provided highlights from the February 8, 2023 meeting:
 - received an overview of the Indigenous Education team and their roles;
 - reviewed supports in place at elementary and secondary schools for Indigenous students.
- (d) **Student Voice Committee** – Student Trustees Webster, Spencer and Lung provided highlights:
 - the student voice conference is scheduled for April 28, 2023, mental health is the key focus for this event,
 - elections for 2023-2024 student trustees will take place at this event.

15. Administrative Committee Reports

- (a) **Information Technology Advisory Committee** - no report
- (b) **Mental Health Leadership Team** – no report

16. Ad Hoc Committee Report - no report

17. Chair's Report - no report

18. Director's Report – Report included the following highlights:

- the provincial budget was announced on March 23, 2023. Grants for Student Needs (GSN's) have not yet been announced. Education does not seem to be a key priority from the budget discussion.
- town hall meetings for transportation review have been taking place. These meetings and our analysis is part of our work to be transparent with decisions and fiscally responsible to align with funding.
- a meeting was held with Mark Kirkpatrick, President of Loyalist College, to discuss partnership and opportunities to work together. Meetings were also held with Belleville Chamber of Commerce and the Workforce Development Board,
- Visits were made to Bayside Secondary School and Prince Edward Collegiate Institute who received new tools as a result of the funding opportunity that was shared earlier this year. David Lewis who is leading the Canadian Tool and Manufacturing Association/OCTE project was also in attendance.

19. HPEDSB Staff Reports:

- (a) **Reading/Literacy Update:** Report included an update on foundational literacy and learning practices. To review the report, click [here](#) and go to page 17.
- (b) **Mental Health and Well-being Update:** Report included an update on. To review the report, click [here](#) and go to page 19.
- (c) **Virtual School Update:** Report included an update on the status for the 2023-2024 school year. More information will be provided when it is available.

20. Calendar of Events and meetings scheduled for April 2023:

Committee meetings and school events noted.

21. Correspondence – nil

22. Unfinished Business – nil

23. Trustee Motions for Consideration - nil

24. Trustee Notice of Motions - nil

25. Meeting adjourned at 8:45 p.m.

Chair

Secretary

Members present: K. Dostaler, T. Elliott, S. Lewis, S. Maracle, K. MacIver, K. Niemi, R. Prinzen, R. Speck

Regrets: K. Donnell, E. Parsons

Resources: M. Adam

Minutes: E. Power, Executive Assistant, Curriculum Services

1. Call to Order

Chair Lewis called the meeting to order at 3:31 p.m.

2. Acknowledgement of Traditional Lands

Trustee Prinzen offered the Land Acknowledgement.

3. Roll Call

Chair Lewis requested a roll call of committee members.

4. Approval of agenda

Superintendent Elliott requested an overview of the school year calendar process be added to the agenda as an additional item.

Moved: S. Maracle

Seconded: R. Speck

That the agenda for February 6, 2023 Student Learning, Well-being and Equity Committee meeting be approved with the additional item.

Carried

5. Declaration of Conflict of Interest

- None declared

6. Approval of Minutes from Previous Meeting

Moved: R. Prinzen

Seconded: S. Maracle

That the minutes from the January 11, 2023 Student Learning, Well-being and Equity Committee meeting be approved.

Carried

7. Delegations

- No delegations

8. Reports from Staff:

(a) Superintendent Update

i. Equity in HPE

Superintendent Niemi and Coordinator Megan Adam presented Equity in HPE. Our vision being, “all staff and students are seen, heard, and welcomed as they are, so we all belong and thrive.” The board publications informing equity are

- Board Policy 20 – Equity;
- Procedure 135 Equity and Inclusive Education;
- 2020-2025 Strategic Plan;
- Board Improvement Plan; and
- Equity Action Plan.

Equity is embedded in all five areas of the Strategic Plan:

- Foster a Culture of Excellence and High Expectations for All;
- Promote Safety and Well-being;
- Strengthen Community through Equity and Social Justice;
- Improve Student Success and Achievement; and,
- Ensure Responsible Communications.

It is an integral part of the Board Improvement Plan with the three pillars Equity of Hope, Equity of Opportunity, and Equity of Outcome.

Superintendent Niemi and Coordinator Adam shared the goal in the creation of the Equity Action Plan was to have a plan

- Where diverse perspectives are represented;
- Where members of the HPEDSB community see themselves; and,
- That we know will improve our system by creating a safe place to learn and belong.

The plan was developed by focus groups, which consisted of students, parents / guardians, non-teaching staff, teaching staff, administrators, community members, and Trustees. The plan has four priority areas:

- School and classroom practices;
- Leadership and Human Resources practices;
- Positive culture and well-being; and,
- Data collection and reporting.

Three main actions were developed:

- Establishment of new Equity and Inclusivity Advisory Committee and EAP Implementation Committee;
- Creation of school equity teams at pilot schools; and,
- Professional learning for all staff.

During the discussion, a question was brought forward asking if faith based representation could be part of the Equity and Inclusivity Advisory Committee. It was noted that one of the committee members brings a faith-based background. A further question was asked if all religions are included. It was noted that administrators do try to engage with students with regards to their faith and culture.

ii. **Alternative Programs in HPEDSB**

Superintendents Elliott and Niemi shared the Alternative Programs can be found on the Board website, under the Programs & Learning heading. The Long Term Capital and Accommodation Plan is a document that is updated annually. It can be found on the Board website under the Board heading. Programs may be curriculum based or special education based. It was noted that programs are not reviewed with the idea of discontinuation but rather refinement.

iii. **Strategic Plan actions – Metric Development**

The Trustees shared which priorities of the Strategic Plan they would like to follow-up on. Discussion took place around the various areas of the plan.

iv. **Overview of the School Year Calendar Process**

Superintendent Elliott shared the process involved in the development of the upcoming school year calendar. In accordance with Regulation 304 "School Year Calendar" and Regulation 364/15, each spring, district school boards establish a school year calendar for the next school year. The calendar sets the start and end dates for the school year as well as the minimum number of instructional days, professional activity days, and exam days. Consultation will take place between HPEDSB, Algonquin Lakeshore DSB and Limestone DSB as well as the various stakeholders (Board committees, students, parents, staff, community members, Board of Trustees). A survey will be posted on the Board website to collect data on the preferred calendar. Three calendar options will be available.

(b) Connecting Our Work

Deferred to April 3, 2023 meeting.

(c) Review of Draft Indigenous Education Advisory Committee Minutes

The minutes were attached for review by the committee.

(d) Review of Draft Equity and Inclusivity Advisory Committee Minutes

The minutes were attached for review by the committee.

9. Trustee Motions for Considerations

- Nil

10. Trustee Notices of Motion

- Nil

11. The meeting adjourned at 5:25 p.m.

Members present

Callie Hill	Executive Director, Tsi Tyonnhéht Onkwawen:na Language and Cultural Centre
Lacey King	Parent (Virtual)
Carmel Lessard	Executive Assistant
Katherine MacIver	Director of Education
Jennifer Maracle	Loyalist College (Virtual)
Jennifer Maracle-Westgate	Principal, Quinte Mohawk School
Sandra Maracle	Trustee
Troy Maracle	Indigenous Education Coordinator, Innovation and Inclusion Services
Kristen Niemi	Superintendent, Innovation and Inclusion Services
Ernie Parsons	Trustee
Greg Reilly	Indigenous Grad Coach – Eastside SS

Regrets

Marsha Depotier	Social Worker, HPEDSB (Virtual)
Josh Hill	Councillor, Mohawks of the Bay of Quinte
MaryAnne Hoggarth	Education Liaison Coordinator, Dnaagdawenmag Binnoojiiyag Child & Family Services
LeeAnn Ireland	Parent
Shoshannah Spencer	Student Trustee
Sara MacNeil	Indigenous Youth Mental Health & Wellness Worker (Good Minds) Program

Call to order

- Troy Maracle called the meeting to order at 10:40 a.m.

Welcome

- Troy welcomed everyone.

Opening Words

- Troy offered opening words and to take a few minutes to reflect.
- Introductions were done.
- Minutes were approved.

Introduction of Indigenous Education Team

Troy spoke to roles and portfolios for the Indigenous Education team

Stefan Demczynna – Elementary Indigenous Education Coordinator

Greg Reilly - ESS Indigenous Grad Coach-supports Eastside SS, Tyendinaga PS and Deseronto PS

Kristen commented that funding is available to support transition activities that bring Grade 8 students from Tyendinaga PS and Quinte Mohawk School together to develop relationships as an ice breaker for the transition to ESS.

Matt Sager – ESS – Guidance Support

Kailtyn Simpson – ESS Social Worker; also supports Tyendinaga and Deseronto

Summer Bertrand – CSS & PECL – Student Engagement Success Coordinator

NHHS Open Grad Coach position – interviews are held tomorrow
Marsha Depotier – NHHS – Social Worker

Sandy asked how do we support parents to help make them feel comfortable with schools. Greg Reilly responded that bringing the school to the community helps with that comfort level. Parents share information with others and have information nights.

Jennifer Maracle (Loyalist College) is hoping to support the transition to post secondary as well. Do we have a partnership with other colleges or universities? Troy commented that NHHS has a program called “Wolfpack” that sometimes go to Trent and engage with others and take part in a class.

Troy mentioned that there used to be a symposium held at Loyalist for students who took Indigenous studies courses.

There is definitely a need to support transitions from grade 8 to 9 and to grade 12 to post-secondary.

Brief Update

Credit Recovery/Rescue – Indigenous Education offered funds to ESS, CSS, NHHS and PEI to hire support for offering credit rescue support for Indigenous students. There are some barriers with knowing what needs to be done to receive the credit.

Monique Gray Smith-Indigenous author, did a virtual presentation at Sir John A MacDonald School on Thursday, February 9, 2023.

Indigenous Studies PD - offering teachers who teach Indigenous Studies professional development to further develop on practices. HPEDSB has a lot of sections in schools for Indigenous Studies. Grade 11 English: Understanding Contemporary First Nations, Metis and Inuit Voices is the mandatory Grade 11 English credit in HPEDSB. Expressions of First Nations, Metis and Inuit Cultures is also a common course in HPEDSB and it counts as the Grade 9 Art credit.

International Read Aloud Day – Feb 2 David Alexander, Indigenous author 85 classes engage into presentation

Student Symposium – bringing students together with ALCDSB in collaboration for perhaps a leadership role. May 2023

Kanien'keha Circle – ongoing working with OCT and is a work in progress. Mohawk language speakers who can be teachers who do not have a OCT qualifications.

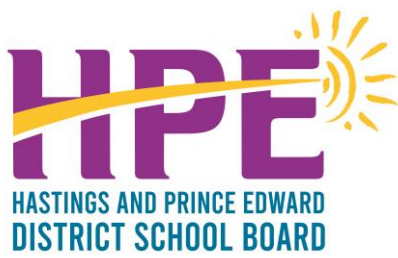
Troy shared Indigenous Self ID Data 2022 – 2023 based on self ID in all schools.

Group Discussion

Supporting Indigenous Students – as number one focus from last meeting group discussion. What are the next steps?

- Data on all HPEDSB staff that identify as indigenous. Increasing indigenous staff in the system.
- More guidance as to employment opportunities and educate students. Form partnerships, Mentoring for students. Opportunity for Jen and Sandy to come to the next guidance team meeting. Improve on interview skills and maybe change the interview process as well.

Meeting adjourned at 12:15 p.m.



**Parent Involvement Committee
Meeting, February 22, 2023
@ 6:00 p.m. (via google meet)**

Members Present:

Katherine MacIver, Director of Education
Debbie Lucas, Executive Assistant, Director of Education
Tina Elliott, Superintendent of Education
Trustee Charlton, Belleville/Thurlow
Trustee Lewis, South Prince Edward
Trustee Prinzen, North Prince Edward
Trustee Robertson, Belleville/Thurlow
Trustee Speck, North Hastings

Clinton Breau, Principal, Susanna Moodie Public School
Teri Cook, Principal, Foxboro Public School
Carla McFarlane, Principal, Deseronto Public School
Geoff Said, Principal, North Trenton Public School
Jennifer Slater, Principal, Trent River Public School
Tanya Whittaker, Principal, Prince Charles Belleville School

Amanda Arends, Christine Beeston, Prince Charles PS Trenton Patricia Blanc, Prince Charles Belleville School Nancy Cherwinka, Athol-South Marysburgh School Marc Henshaw, Eastside Secondary School Martina Hill, North Hastings High School Jennifer Houghton, Prince Edward Collegiate Alison Kelly, Athol-South Marysburgh School	Jennifer McIlreath, Bayside Secondary School Tosca Milanovic, Prince Edward Collegiate Mal Nurse, CML Snider School Selena Prinzen, CML Snider School Allison Reidstra-Handley, Prince of Wales PS Wendy Riley, Bayside Secondary School Humphrey Tebit, Harry J. Clarke PS Jessica Zielke, Foxboro PS
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Chair Nancy Cherwinka called the meeting to order at 6:00 p.m. and offered the land acknowledgement.

Approval of Agenda

Moved: W. Riley
Seconded: A. Reidstra

That the agenda for the February 22, 2023 Parent Involvement Committee be approved.

Carried

Declarations of Conflict of Interest – there were none

Approval of Minutes

Moved: W. Riley
Seconded: J. McIlreath

That the minutes from the November 23, 2023 Parent Involvement Committee be approved.

Carried

PRO Grant Funding Application Update

Chair Cherwinka provided an update on the PRO Grant funding. There were 30 applications received for funding; 20 of the applications were approved. There were a number of applications for guest speakers on a wide range of topics and math and literacy night for parents. Moving forward, a request

to include school council chair/member on the application response would be appreciated. The existing application form needs to be updated for next year to include clearer criteria for applications.

Sub-Committee for Parent Symposium

Chair Cherwinka noted last year there was money from PRO Grants to put together a Parent Symposium. Cassie Richardson was the keynote speaker on Resiliency and Rebounding from the Pandemic. This virtual event was open to all parents/guardians within HPE. We have the opportunity to do the same again this year and would like to form a sub-committee to get plans underway for this year. Volunteers for this sub-committee are Wendy Riley, Alison Kelly, Jennifer McIlreath, Marc Henshaw, Nancy Cherwinka and Jamie McFadden.

Trustee Report

Trustee Speck provided a written report from meetings held by Board. A couple of highlights from this report are:

- Ernie Parsons was sworn in at the January 23, 2023 Public Board Meeting as the new Trustee for Sidney/Frankford Ward trustee vacancy
- A presentation at the January 23, 2023 Public Board Meeting from Tweed Elementary School on School-based Math Programming,
- A tour is being held at Loyalist College on March 30, 2023 to see how the School Work College Initiative (SCWI) program operates. School College Work Initiative (SCWI) is a dual credit program, which allows secondary students to participate in college level classes or apprentice courses, which count towards their post-secondary diploma.

Draft 2023-2024 School Year Calendar

Superintendent Elliott provided a written report on the draft 2023-2024 School Year Calendar. Highlights on this report are:

- Public consultation occurred within all three school boards from February 10th – 21st, 2023.
- The survey included an overview of past trends in feedback that has guided decision making, as an introduction to an open comment section. Promotion of the survey occurred through social media, committees, school announcements, and the HPEDSB website,
- Upon review of the survey data, the draft 2023 2024 school year calendar option will be taken to the February 27, 2023 Public Board meeting for recommendation,
- Final approval does come from the Ministry of Education.

A question was asked about the Fall Wellness break. Superintendent Elliott noted there has been a fair amount of interest in this and further information will be provided when it becomes available.

School Cash Online

Director MacIver provided some highlights on the school cash online process:

- using cash can be cumbersome when following all the procedures required to ensure a check and balance system is in place,
- when fundraising occurs or for other school generated funds, these funds go into a separate bank account, there have been requests to use credit cards, which comes with a fee associated
- in the past the fees associated with using credit cards have been charged back to the board budget which is ministry funded,
- the school cash on line program does not have the ability to have add a user fee to the credit card user to cover the fees associated with using credit cards, so going forward the school generated funds will be responsible for any fees associated with using credit cards.

Director of Education Update

Director Maclver shared the following highlights:

- The Long Term Capital Accommodation Plan (LTCAP) will be provided at the February 27, 2023 Public Board meeting, this plan has been updated for the past two years due to increased population in areas within our district, school boundaries will be one of the items being looked at,
- School and Board Budgets are currently being worked on for the upcoming school year,
- some risks from the previous budget year to the current budget year are transportation costs, enrolment projections, staffing needs for the projections. Revenues are not known at this time, the budget will be released until the end of March,
- prior to our next meeting, Director Maclver asked that PIC members have a conversation with their school council members on two items;
 - discuss with school council their thoughts on the Fall Break and what it would look like and bring feedback to the May meeting,
 - discuss with school council how do we as a senior team, principal and trustee can build trust within HPEDSB as a system. We are looking for some feedback and guidance on what are some strategic steps to move forward to build trust and make our communities proud of our school system.

Chair Cherwinka thanked Director Maclver for sharing these highlights.

Correspondence

- Nil

Meeting adjourned at 6:43 p.m.

**Special Education Advisory Committee
(SEAC) Meeting
February 23, 2023 - 4:00 p.m.**

Members present: S. Binder, S. Lewis, N. Hamilton, A. Card, L. Rashotte, A. Brennan, W. Haystead, D. Vanderkloet, E. Cotman, J. Christie, S. Ward, A. James, J. Parker, L. Solski, K. Hanoski, T. Whittaker

Absent: R. Glenn, C. Breau

Resource: K. Dostaler, S. Taylor-Harvey

Minutes: J. Kezar

1. Call to order

Chair Brennan called the meeting to order at 4:00 p.m. and welcomed everyone to the Special Education Advisory Committee meeting.

2. Acknowledgement of Traditional Lands

Trustee Lewis offered the Land Acknowledgement.

3. Roll Call

Chair Brennan requested a roll call of members.

4. Approval of the agenda

Mover: Sandra Ward

Seconder: Lisa Rashotte

That the agenda for the February 23, 2023 Special Education Advisory Committee meeting be approved.

Carried

5. Declaration of Conflict of Interest

There was no conflict of interest declared.

6. Approval of Minutes from Previous Meetings

(a) January 26, 2023

Mover: Janet Christie

Seconder: Wendy Haystead

That the minutes of the January 26, 2023 meeting be approved.

Carried

7. Delegations/Presentations

There were no delegations or presentations.

8. Committee Reports

There were no committee reports.

9. Staff Reports

a) **Psychological Services and Continuous Assessment presentation**

Superintendent Dostaler welcomed and introduced Eva Mourelatos, psychoeducational consultant, and Becky Hicks, learning support coordinator, to the meeting.

The Psychological Services team is comprised of Claire Davies (psychometric tester), Eva Mourelatos and Yvonne Rolf von den Baumen (psychoeducational consultants), and Dr. Deanna Mayfield (board lead psychologist and clinical supervisor). The Psychological Services team complete comprehensive psychological assessments and clinical consultation to enhance students' educational programming and well-being, as well as provide informal consultation and professional learning.

Members of the Psychological Services team, provide the following support:

- complete comprehensive psychological assessments to better understand the learner profile for the purpose of supporting a student's educational program;
- enhance educators' understanding of learner profiles;
- collaborate with school teams to develop strategies and learning interventions to support students who are displaying learning, emotional, social, and/or behavioural challenges through an informal consultation process;
- provide third-party consultations from external assessment reports and/or clinical information to determine whether the clinical information supports consideration for a Ministry of Education exceptionality;
- support the transition process for secondary students through Ontario Student Record (OSR) reviews;
- provide professional development and learning opportunities to the system.

Eva and Becky reviewed the process for referrals for psychological assessments which involves school staff following a process of continuous assessment that supports a tiered model of intervention, when concerns regarding a student's academic progress and/or socio-emotional/behavioural functioning have been identified. An overview of the tiered approach was provided, including triage based on needs across the system. Referrals are based on many collaborative conversations amongst the learning support coordinator (LSC) team, with a mechanism that assists in prioritizing student needs. Discussions occur based on an equity lens with consideration given to marginalized populations. Once approved, psychological assessment referrals are completed within the academic school year.

The following data was provided:

- number of students assessed by HPEDSB (September 2022 to January 2023) – **38**
- number of students assessed externally (September 2022 to January 2023) via Ministry funding – **21**
- number of third-party consultations (September to December 2022) – **144**
- number of transition support to secondary school reviews (September to December 2022) – **107**.

A question was posed regarding the low number of students identified with a Gifted Ministry of Education exceptionality. Becky noted that we don't have a large number of students screened, and referred to Procedure 386: Process for Identification of Giftedness. Superintendent Dostaler noted that Procedure 386 is currently being revised/updated and shared that the updated procedure would be returned to SEAC at a future meeting.

b) Fetal Alcohol Spectrum Disorder (FASD) update

In response to a question posed at the January SEAC meeting, Becky Hicks provided an update on FASD training provided. She shared that she partnered with two FASD workers from Quinte Children's Treatment Centre (QCTC) during COVID, to develop a course. She demonstrated the VLE of the course, which includes a large knowledge building component and strategies that can be incorporated. FASD resources are also provided for staff. Becky will follow up with our ITS department, to see if the course can be made available to others outside of Hastings and Prince Edward District School Board (HPEDSB).

c) Sub-committees

Chair Brennan shared that a revised Google Form was sent to members, to participate in one of the following sub-committees:

- Individual Education Plans (IEPs);
- Early Learning/Early Years and Transitions;
- Mental Health.

System Lead Taylor-Harvey moved members to breakout rooms for a 15-minute period to discuss sub-committee next steps. Updates were provided as follows:

Mental Health

- Sandra and Lisa will co-lead the sub-committee.
- Long and short-term goals were discussed and will be finalized in March.

Individual Education Plans (IEPs)

- System Lead Taylor-Harvey shared that one priority is to make the IEP process as parent-friendly as possible, by including clear language.
- Discussed the IEP recommendations coming forward to the system regarding accommodations, modification to an IEP, how/when to decommission an IEP etc.
- Discussed the creation of parent/guardian guides and how to design and present this information (videos/voice-overs for accessibility etc.).
- Discussed providing an overview of school processes including the difference between elementary and secondary schools.

Early Years/Early Years and Transitions

- Wendy Haystead shared that a sub-committee group already exists.
- Sub-committee will join into existing group, with the next meeting date to be confirmed.
- Briefly spoke about the school transition piece in early years and how vital they are, including how to connect with families who aren't connected with other agencies for youth transitioning into school.

d) School Year Calendar 2023-2024 Recommendation

Superintendent Dostaler referred members to the handout contained in the agenda package, which provides an update regarding the Hastings and Prince Edward District School Board (HPEDSB) calendar planning process.

Annually, school boards are required to establish a school year calendar which involves consultation with employee groups, parents/guardians/staff/students, senior administration, trustees, and community members. Feedback is received on the start and end dates of the school year and the placement of professional activity days, examination days, and board designated holidays. The annual school year calendar is designed in consultation with Algonquin and Lakeshore Catholic District School Board (ALCDSB) and Limestone District School Board (LDSB), with whom transportation routes are shared. A consultative process is undertaken for feedback on three options that represent Ministry requirements and board interests and needs.

Public consultation occurred within all three school boards via an open survey from February 10 to 21, 2023. Promotion of the survey occurred through social media, committees, school announcements, and the HPEDSB website. A recommendation will be taken to the Public Board meeting on February 27, 2023.

Members reviewed School Year Calendar 2023-2024 Options 1, 2, and 3. Feedback can be provided to Julie Kezar as soon as possible at jkezar@hpedsb.on.ca.

e) Special Education Plan – Section 2 review

Superintendent Dostaler noted that members were asked to review Sections 2.3 to 2.8 of the Special Education Plan. If members have feedback they wish to provide, please email Julie Kezar at jkezar@hpedsb.on.ca by Friday, March 10, 2023. Part 3 of the Special Education Plan will be reviewed at the March meeting.

10. Correspondence

- a) ARCH Disability Law Centre Stop Light Cards
- b) Connecting Our Work
- c) Minister's Advisory Council on Special Education information

11. Adjournment

The meeting was adjourned at 5:25 p.m.

Members present: S. Binder, K. Hambly, S. Lewis, S. Maracle, R. Prinzen

Absent: J. Webster

Resources: K. Donnell, K. MacIver

Minutes: D. Lucas, Executive Assistant, Director's Office

1. Call to Order

Chair Binder called the meeting to order at 3:00 p.m.

2. Acknowledgement of Traditional Lands

Trustee Lewis offered the Land Acknowledgement.

3. Roll Call

Chair Binder requested a roll call of committee members, all members present.

4. Approval of agenda

Moved: R. Prinzen

Seconded: S. Lewis

That the agenda for March 20, 2023 be approved.

Carried

5. Declaration of Conflict of Interest - none declared

6. Approval of minutes

Moved: K. Hambly

Seconded: S. Lewis

That the revised minutes from the February 21, 2023 meeting be approved.

Carried

7. Delegations - nil

8. Reports from Staff:

(a) Review Governance Directive -7.1 Board Member Code of Conduct

Recommendation

Moved:

Seconded:

That the Governance and Policy Committee make a recommendation to the Hastings and Prince Edward District School Board to approve the Governance Directive - 7.1 Board Member Code of Conduct and revoke current Board Policy 8: Board Member Code of Conduct.

Stakeholders were consulted yielding a number of suggestions. The Governance Directive is being brought forward to the committee for review and a recommendation to the board to approve.

Carried

(b) Policy Review

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Governance and Policy Committee Minutes
February 21, 2023**

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Director MacIver noted that the review and reconstruction of Policy 3 is taking more time than initially required. There could possibly be a draft available to review for the April 17, 2023 Governance and Policy Committee meeting.

(c) By-Law 56.17.2 Regular Board Meeting - Order of Business

Director MacIver noted that section 56.17.2 of the By-Laws require all committee meeting minutes be provided as an information item on the Public Board agenda.

(d) Trustee Learning Sessions, next steps

(e) Board meeting debrief and self-assessment

(f) Draft Agenda

(i) Public Board Meeting March 27, 2023 highlights:

- Presentation by Prince of Wales Public School,
- Policy 21: Integrity and Accountability Recommendation,
- Policy 22: Exclusion of a Student from School or Class Recommendation,
- Long Term Capital Accommodation Plan Recommendation, and
- Student Voice Survey Report.

9. Trustee Motions for Considerations – none

10. Trustee Notices of Motion – none

11. The meeting adjourned at 4:21 p.m.

**Physical Planning, Finance and Building Committee
Public Session Minutes
March 22, 2023**

Members present: S. Binder, E. Charlton (Vice-Chair), K. Hambly, L. Hung (Student Trustee), K. Kramp (Chair), A. Robertson

Regrets:

Absent: None

Guests:

Resources: K. Donnell, K. Horrigan, K. MacIver, D. McFarlane, N. Pfeiffer, T. Rodgers

Minutes: J. McLaren, Executive Assistant

Call to order

The meeting was called to order at 3:31 p.m. by Chair Kramp.

Motion to Convene into a Closed Session

Moved: S. Binder

Seconded: E. Charlton

That the Physical Planning, Finance and Building Committee convening to a closed session be approved for Wednesday, March 22, 2023.

Carried

The Physical Planning, Finance and Building Committee reconvened the public session at 4:19 p.m. Lawson Hung joined the meeting at 4:19 p.m.

Acknowledgement of Traditional Lands

Trustee Charlton offered the Land Acknowledgement.

Roll Call

Chair Kramp requested a roll call of Trustees.

Approval of agenda

Moved: S. Binder

Seconded: K. Hambly

That the agenda be approved for Wednesday, March 22, 2023.

Carried

Declarations of Conflict of Interest

None.

Approval of Minutes from Previous Meeting

Moved: A. Robertson

Seconded: E. Charlton

That the minutes of the Monday, February 13, 2023 meeting be approved.

Carried

Delegations

None.

Staff Reports

Transportation Review Update

Superintendent Pfeiffer provided a verbal update on Item 8(a).

Clarification/discussion items included:

- A question arose regarding whether HPEDSB will be removing transportation for special programming outside of the Belleville schools' (QEB/EES, CSS and ESS) home boundaries. It was clarified that when students apply for elective programming outside their school boundary, parents acknowledge that transportation is not provided but where space is available, courtesy rides are offered. These schools will be impacted if they are not within the boundaries as the proposal is to remove courtesy riders.
- It was asked where the proposed paths (Bayside schools) would be located. When final decisions are made on the transportation review, consultation would begin with school administrators and appropriate steps would be taken to ensure student safety and efficient operations. This would be implemented for September 2023.

Construction of Easthill Elementary School Update

Superintendent Pfeiffer and Senior Manager, Facility Services referred to Report 8(b), dated March 22, 2023.

Clarification/discussion items included:

- A question was asked regarding next steps if the government does not approve more funding. Senior Manager, Facility Services responded that the Ministry is aware of the construction project and its challenges (increased material costs, etc.) and recognizes that costs need to be covered.
- A question arose about public feedback from the Town Hall presentation and whether additional considerations were brought forward. Senior Manager, Facility Services responded that the predominant feedback was to wait for another year to allow ample time to plan.

Roofing Replacements – Various Locations

Superintendent Pfeiffer and Senior Manager, Facility Services referred to Report 8(c), dated March 22, 2023.

This motion is brought forward to the Physical Planning, Finance and Building Committee to recommend that Hastings and Prince Edward District School Board approve the RFQ VOR OECM 2223-200 awards to the bidders in accordance with Physical Planning, Finance and Building Committee report 8(c), dated March 22, 2023.

Moved: A. Robertson

Seconded: E. Charlton

Carried

PPFB Committee Review of Terms of Reference

Superintendent McFarlane discussed and reviewed the PPFB Terms of Reference.

Trustee Motions for Consideration (Introduced at Previous Meeting)

None.

Trustee Notices of Motion (Discussion for Next Meeting)

None.

Adjournment

The meeting adjourned at 4:48 p.m. The next meeting will be on Tuesday, April 11, 2023.

Decision X Information

To: Hastings and Prince Edward District School Board

From: Erica Charlton, Vice-chair Physical Planning, Finance and Building Committee

Re: RFQ: 2223-007 Special Education Renovations at Trenton High School (THS)

To provide a committee report with a recommendation to approve Request for Quote: 2223-007 for Special Education Renovations at Trenton High School in accordance with Procedure 505: Procurement.

Link to Strategic Plan

5.3 Ensure Responsible Communication to improve public relations by providing information that is timely, transparent and accessible for all.

Background

Various interior renovations are planned and have been underway since 2021 for THS through a phased approach. This phasing plan has been developed in collaboration with school administration, the architect and Facility Services staff. The phasing plan includes items such as asbestos abatement, culinary arts renovations, gym and auditorium HVAC renovations, auditorium lighting renovations, structural renovations, special education program renovations and future HVAC renovations. The planned phases include:

- Phase 1: Culinary Arts Renovation (currently in construction, planned completion Spring 2023)
- Phase 2: Gym/Auditorium HVAC and Auditorium Lighting (currently in construction, planned completion Winter 2023)
- Phase 3: Special Education Renovation (tender approval phase)
- Phase 4: Future HVAC Renovations (design phase)

Current situation

A tender (request for quote) RFQ 2223-007 closed March 16, 2023 for Phase 3: Special Education Renovations at Trenton High School. Phase 3 includes renovation of the former culinary arts classrooms into two new Special Education classrooms, including new sensory spaces, accessible washrooms, life skills room and staff/student workroom. The scope of work also includes a new outdoor play area and accessible ramps, new HVAC throughout the space, and asbestos abatement as required to facilitate construction. This phase of renovations is proposed to start in the Summer of 2023 and the anticipated completion date for this scope of work is January 2024. Upon completion of the new Special Education rooms, the scope for this project also includes renovating the former Special Education spaces into a new staff room, staff washroom and typical classroom. This phase of renovation is proposed to start in January 2024 and the anticipated completion date for this scope of work is March 2024.

There were four compliant submissions received for RFQ 2223-007. Upon completion of the technical evaluation, three of the four submissions achieved the minimum required technical score to have pricing revealed. The lowest price received for the entire scope of work was a total of \$1,089,000.00, submitted by K. Knudsen Construction Ltd. The planned total budget for this project is approximately \$1.2M; therefore, the bid received from K. Knudsen Construction is within the anticipated project budget.

Following completion of a two-staged evaluation process to rank the tenders received based first on experience and qualifications and then on price, it is recommended that the tender be awarded to K. Knudsen Construction Ltd.

Recommendation

Moved:

Seconded:

That the Hastings and Prince Edward District School Board approve and award the Request for Quote 2223-007 to Knudsen Construction Ltd. for Phase 3: Special Education Renovations at Trenton High School in the amount of \$1,089,000.00.

To: Hastings and Prince Edward District School Board

From: Shannon Binder, Chair of the Board

Re: **Re-appointment of Kim Egan as Community Representative for Audit Committee**

Purpose

To recommend approval of the re-appointment of Kim Egan to the Audit Committee commencing on April 25, 2023.

Link to Strategic Plan

1.7 Advocate for public education and demonstrate sound decision making through good governance.

Background

Ontario Regulation 361/10 requires that the Audit Committee consist of five members including three Board members and two external members, all of whom are independent of management. Board members are appointed/elected in accordance with HPEDSB's By-Laws, while non-Board members are appointed by the Board through a motion based upon recommendations from the Selection Committee, according to Ministry regulations and when vacancies occur, for a term of three years with the option to renew the appointment for one additional three-year term upon satisfactory performance of duties.

Current situation

Pursuant to Ontario Regulation 361/10, Kim continues as a member while we process her re-appointment.

The Selection Committee (Chair of the Board, Director of Education and Superintendent of Business Services) reviewed Kim Egan's application and attendance at meetings from 2019-2022 (regrets at November 6, 2019 meeting) and approve the re-appointment of Kim Egan to the Audit Committee as Community Representative for a three-year term commencing on April 25, 2023.

Recommendation

Moved:

Secoded:

That the Hastings and Prince Edward District School Board approve the re-appointment of Kim Egan to the Audit Committee for a three-year term commencing April 25, 2023.

Decision ___ Information X

To: Hastings and Prince Edward District School Board

From: Kristen Niemi, Superintendent of Education
Troy Maracle, Indigenous Education Coordinator

Re: Indigenous Board Action Plan and National Indigenous History Month

Purpose

To provide a summary of the initiatives outlined in the Board Action Plan for Indigenous Education and an overview of National Indigenous History Month and National Indigenous Peoples Day.

Link to Strategic Plan

To support and implement necessary actions to incorporate Recommendation #10 of the Calls to Action from the Truth and Reconciliation Commission.

Background

On an annual basis, every school board in Ontario is required to submit a Board Action Plan on Indigenous Education. The Ministry of Education's First Nations, Metis and Inuit Education Policy Framework states that the main goals are to improve achievement for Indigenous Students and to close the achievement gap between Indigenous and non-Indigenous students. The vision of the framework includes these goals in addition to "all students in Ontario having the knowledge and appreciation of contemporary and traditional First Nation, Metis, and Inuit traditions, cultures, and perspectives". The Board Action Plan needs to focus the work of Indigenous Education in three areas- supporting students, supporting educators and community engagement and awareness.

Current situation

Board Action Plan

The 2022-23 Board Action Plan for Indigenous Education has been developed with the initiatives outlined in Appendix A.

National Indigenous History Month and National Indigenous Peoples Day

In Canada, the month of June is National Indigenous History Month and June 21st is National Indigenous Peoples Day. This is a time where Indigenous history and culture will be highlighted and honoured in classrooms and across the board. HPEDSB's Indigenous Education Team will continue to provide support for educators for this month and day of significance.

Indigenous Education must be incorporated throughout the school year and cannot exclusively focus on tragedy and trauma. It needs to reflect the beauty and brilliance, the resilience, rejuvenation, and resurgence of Indigenous ways of knowing and being. Indigenous Education celebrates the contributions of the past and the present.

Appendix: Board Action Plan Initiatives for 2022-23

Initiatives	Descriptions
Supporting Educators <i>AQ Subsidy</i>	Additional Qualifications Subsidy will be given to teachers who take AQ or ABQ courses. This initiative was put into place due to the shortage of supply teachers which has reduced the capacity for release time for professional learning.
Supporting Students <i>Indigenous Speaker Series</i>	Various speakers from local, regional and national locations and backgrounds are brought in virtually to share with grades ranging from K-12 on a variety of subject areas and backgrounds relating to Indigenous culture, knowledge, identity and realities.
Supporting Students <i>Spaces & Services</i>	Acquisition of resources for identified spaces of support for Indigenous student support councillors. Technology, cultural, furniture, food and food cards, bus passes. This is all a part of providing a safe space with caring adults who provide wrap around support (i.e., Indigenous Grad Coaches)
Supporting Students <i>Resource Acquisitions</i>	As part of the on-going support of teachers and students, we continue to add to the <i>Indigenous Book Baskets</i> that are in every school along with support of how they might be used in the appropriate classrooms.
Community Engagement <i>Indigenous Education Committee</i>	Meeting expenses for bi-monthly meetings with Indigenous Community stakeholders
Supporting Students <i>Credit Rescue Program</i>	In Semester 1, Indigenous graduation coaches worked with secondary student success teams to identify students who were at risk of losing one or more credits. Once the list was established, students were asked if they wanted support and then a plan was put in place. Occasional teachers were hired to work directly with the students to help them catch up on their assignments and get to passing grades or to a level where credit recovery was possible. This initiative is continuing for Semester 2.
Community Engagement <i>Indigenizing Spaces</i>	Collaboration with local First Nations artists to work with students on Indigenizing spaces that will become an additional learning opportunity during the process but also when the work is completed
Supporting Students <i>Experiential Learning</i>	As part of the ongoing work of providing multiple opportunities for students to learn, experiential learning opportunities will be created and supported.
Supporting Students & Community <i>Kanien'keha Circle</i>	HPEDSB is one of the lead boards in this transformative program that will certify Mohawk language teachers. We allocate funds to support this work.

<p>Supporting Students <i>Indigenous Student Symposium</i></p>	<p>High school aged Indigenous students from across the HPE will be brought together to take part in cultural and leadership learning opportunity that will involve numerous guest speakers and interactive workshops.</p>
<p>Supporting Educators <i>Release Time</i></p>	<p>Release time and professional learning opportunities are provided to educators.</p>
<p>Supporting Students <i>Summer Reach Ahead</i></p>	<p>Continuing the support of transitions from grade 8 to grade 9, and in particular from on-reserve to off-reserve, the summer reach ahead program will continue in two schools.</p>
<p>Supporting Educators <i>Curriculum Resource Creation</i></p>	<p>A collaborative undertaking with two other boards to create a comprehensive curriculum resource based on the Ohen:ton Karihwatehkwen including interviews with Elders, and Knowledge Keepers.</p>

Decision ___ Information X

To: Hastings and Prince Edward District School Board

From: Nick Pfeiffer, Superintendent, Business Services

Re: Education Funding

Purpose

The 2020-2025 Strategic Plan includes an action to improve public relations by providing information that is timely, transparent and accessible for all. The purpose of this report is to provide an overview of the education funding that Hastings and Prince Edward District School Board (HPEDSB) will receive for 2023-24.

Background

HPEDSB receives revenues for the delivery of K-12 education to students primarily through provincial funding by the Ministry of Education. Annually, the Ministry of Education provides operating and capital funding information for the upcoming school year to boards in the spring. Almost all of the operating revenues are delivered through the Grants for Student Needs (GSN) with a smaller portion provided by Priorities and Partnerships Funding (PPF) while capital funding comes from a variety of sources.

Grant for Student Needs

The GSN funding provides the vast majority of funding to school boards and consists of a Pupil Foundation Grant (a per-pupil allocation that supports the elements of a classroom education that are required by all students), a School Foundation Grant (school-based funding for in-school administration, library, and leadership), and 16 supplemental grants.

Priorities and Partnerships Funding

PPF funding supports high impact initiatives that directly assist students in the classroom. Some of this funding is known when budgets are created, but much of the funding is announced and released throughout the year. The PPF funding is supplemental to the GSN and is reviewed and assessed by the Ministry each year.

Capital Funding

Capital funding allows boards to build new schools and additions, and to renew and maintain buildings and equipment. School renewal capital funding supports healthy and safe environments for students and staff through School Condition Improvement (SCI) funds and School Renewal Allocation (SRA) funds. Each of these funding sources have specific requirements and restrictions on use. SRA funding is part of overall GSN funding while SCI funding is separate.

Balanced Budgets

Boards are required to balance the annual budget. This means that the allocation of funding to priorities must be such that expenses do not exceed revenues.

Current Issue

The Ministry of Education released funding information on April 17, 2023 through a series of memos and funding documents. This information can be found at [Education funding, 2023–24](#).

The projected Grant for Student Needs funding for 2023-24 is shown in Appendix A and totals \$213,616,758. This is a year-over-year increase of 1% based on current estimates of \$211,460,109 for GSN funding for 2022-23. The projected grant is based upon enrolment projections from November 2022.

As noted by Ontario Public School Board Association (OPSBA), the recent funding announcement by the Ministry of Education does not cover the increased inflationary costs in a wide variety of budget lines, let alone the rising needs of students following the COVID-19 pandemic.

The projected Priorities and Partnerships Funding for 2023-24 is shown in Appendix B and totals \$2,995,800. This compares to \$2,611,394 in PPF funding for 2022-23.

The projected capital funding for building renewal through SCI and SRA allocations for 2023-24 is \$14,476,321. This compares to \$14,200,597 in school renewal funding for 2022-23.

Funding Comparison

	2022-23	2023-24
Grants for Student Needs	\$211.5 million	\$213.6 million
Priorities and Partnerships Funding	\$2.6 million	\$3.0 million
Capital Funding – Building Renewal	\$14.2 million	\$14.5 million

Details on this funding are provided below. Much of the information is taken directly from the relevant Ministry communications.

Student Transportation

Starting in the 2023–24 school year, the Ministry is implementing a new Student Transportation Grant funding framework. The projected transportation funding for 2023-24 is \$17,061,299, a year-over-year increase of \$1,040,218. However, this transportation funding will not be sufficient to offset the existing funding shortfall for transportation, nor address the increased enrolment nor the expected increased transportation costs due to inflation. It is expected that the difference between student transportation expenses and funding will continue to be a significant cost pressure for 2023-24.

COVID-19 Funding

For the past three years, the Ministry has provided dedicated funding to school boards to offset COVID-19 response costs. This funding was \$10.8 million in 2020-21 and decreased to \$2.5 million in 2022-23. The Ministry has indicated that temporary COVID-19 funding expires at the end of 2022–23, as school board operations normalize following the COVID-19 pandemic. In place of COVID funding, the Ministry is providing a Safe and Clean Schools supplement for 2023-24 estimated to be approximately \$200,000.

Labour-related Funding

Collective agreements with employee groups expired at the end of 2021-22. While a new agreement has been ratified with Canadian Union of Public Employees (CUPE), other labour groups are still bargaining. The GSN funding includes updates to salary and benefits benchmarks as well as continuation of the Supports for Students Fund (SFS). However, since agreements with all labour partners have yet to be reached, school boards are expected to set up a provision for expenses related to the labour provisions described above, subject to the outcome and conclusion of negotiations. In summary, this labour-related funding can be distributed to labour groups that have a ratified agreement but must be held for other labour groups until agreements are reached.

Indigenous Education Funding

The Ministry is realigning funding to better support Indigenous education priorities. This realignment is reflected through changes to Indigenous Education Grant. The projected Indigenous Education Grant for 2023-24 is \$1,649,216, a decrease from \$2,675,215 in 2022-23.

Differentiated Funding for Online Learning

The 2023-24 GSN funding is based upon updated in-person and online learning benchmarks related to the change in required online credits for secondary students. The impact is an estimated decrease of \$74,000 in secondary teacher funding.

Priorities and Partnerships Funding

The funding for PPFs is temporary, and several are expiring at the end of 2022-23. The PPF funding for 2023-24 contains several new allocations such as Education Staff to Support Reading Interventions, Math Recovery Plan, and Staffing to Support De-Streaming and Transition to High School. These allocations are shown in Appendix B.

PPF Transfers to GSN

Several PPF allocations are being transferred to the GSN for 2023-24, including: Summer Learning Program, Demographic Data Gathering, Early Math Intervention for Students with Special Education Needs, and Specialist High Skills Major (SHSM) Expansion. Together, these programs represent about \$150,000 in funding.

Keeping Up With Costs

Under this category, the Ministry is funding a 2 per cent cost update to the non-staff portion of the School Operations Allocation benchmark to assist school boards in managing the increases in commodity prices as well as providing funding support to optimize ventilation in schools. As stated by OPSBA, this increase in funding does not support the increase in expenses due to inflation.

Supply Costs

Supply costs are salaries and benefits for supply and occasional teachers, educators, and other staff that are replaced when absent. The GSN Technical Paper 2023–24 contains details on supply cost funding, and the projected funding of \$3.5 million continues to be far below the actual supply cost expenses to replace absent employees. It is expected that the difference between supply cost expenses and funding will continue to be a significant cost pressure for 2023-24.

Next Steps

The funding information recently received from the Ministry is in the process of being incorporated into a draft budget as part of the revenue projections. Ongoing discussions with the Ministry are underway to clarify details.

Appendices

Appendix A – Projected Grants for Student Needs for 2023-24

Appendix B – Projected Priorities and Partnerships Funding Allocation for 2023-24

Spring 2023

Projected Grants for Student Needs for the 2023-24 School Year
(29) Hastings and Prince Edward DSB

Grants for Operating and Other Purposes ¹	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Revised Estimates ³	2023-24 Projections	Change from 2022-23 to 2023-24	Change from 2019-20 to 2023-24
Pupil Foundation Grant	77,408,632	80,149,443	83,655,786	86,408,236	88,296,976		
School Foundation Grant	12,518,204	12,554,484	12,990,462	13,257,969	13,497,964		
Special Education Grant	24,664,100	24,684,879	25,769,846	26,975,581	27,709,883		
Language Grant	2,153,334	2,109,829	2,266,013	2,412,119	2,503,621		
Indigenous Education Grant	2,414,244	2,475,191	2,701,209	2,675,215	1,649,216		
Geographic Circumstances Grant	2,180,124	2,270,331	1,949,052	1,824,376	1,798,160		
Learning Opportunities Grant	2,418,492	2,450,000	2,689,688	2,722,290	3,253,916		
Mental Health and Well-Being Grant	314,839	585,274	721,781	1,137,217	1,170,687		
Continuing Education and Other Programs Grant	510,864	542,808	468,760	552,289	565,041		
Cost Adjustment and Teacher Qualifications and Experience Grant	23,759,099	17,686,362	20,704,701	20,615,921	20,296,072		
Supports for Students Fund	-	1,728,114	1,766,425	1,795,301	1,824,468		
Program Leadership Grant	-	848,758	941,753	1,002,183	1,004,961		
Student Transportation Grant	14,669,330	14,497,980	16,433,581	16,021,081	17,061,299		
Declining Enrolment Adjustment	249,893	666,705	135,437	-	-		
School Board Administration and Governance Grant	6,095,378	5,212,585	5,130,662	5,242,236	5,395,650		
School Operations Allocation	18,068,902	16,658,927	17,118,884	18,039,145	18,502,774		
School Renewal Allocation	3,654,896	3,508,672	3,534,937	3,541,122	3,554,910		
Support for COVID-19 Outbreak Allocation	-	220,939	-	-	-		
Planning Provision ²	-	-	-	3,316,338	3,630,931		
BASE GSN FUNDING	191,080,331	188,851,281	198,978,977	207,538,619	211,716,530	2.0%	10.8%
One-time Funding ⁴	-	5,601,341	-	2,501,305	492,213		
Debt Service Costs	1,558,939	1,469,456	1,496,147	1,420,185	1,408,015		
BASE GSN FUNDING PLUS ONE-TIME FUNDING AND DEBT SERVICE COSTS	192,639,270	195,922,078	200,475,124	211,460,109	213,616,758	1.0%	10.9%
Average Daily Enrolment of Pupils of the Board	2019-20 Actuals	2020-21 Actuals	2021-22 Actuals	2022-23 Revised Estimates	2023-24 Projections	Change from 2022-23 to 2023-24	Change from 2019-20 to 2023-24
Elementary	10,346	10,089	10,520	10,672	10,758		
Secondary	4,270	4,240	4,281	4,365	4,429		
TOTAL	14,617	14,329	14,801	15,037	15,187	1.0%	3.9%
AVERAGE BASE GSN FUNDING PER-PUPIL	13,073	13,179	13,444	13,802	13,941	1.0%	6.6%

Notes: Totals may not add due to rounding. Actuals as reported in school board financial statements.

- Funding through these allocations across years is not always comparable because of grant realignments and the introduction, elimination, and consolidation of various grants.
- Each school board's projected share of the provincial total planning provision is shown on the planning provision line.
- Includes in-year adjustments to the GSN.
- One-Time Funding includes Funding Stabilization Allocation in 2020-21, the COVID-19 Learning Recovery Fund in 2022-23 and the One-Time Realignment Mitigation Fund in 2023-24.

Priorities and Partnerships Funding Allocation	
De-streaming Implementation Supports	\$36,100
Early Reading Enhancements: Early Reading Screening Tools	\$94,400
Education Staff to Support Reading Interventions	\$541,600
Entrepreneurship Education Pilot Projects	\$20,000
Experiential Professional Learning in the Skilled Trades for Guidance Teacher-Counsellors	\$27,900
Health Resources, Training and Supports	\$11,700
Indigenous Graduation Coach Program	\$141,400
Learn and Work Bursary Program	\$20,000
Licenses for Reading Intervention Supports	\$138,700
Math Recovery Plan: Board Math Lead	\$166,600
Math Recovery Plan: Digital Math Tools	\$115,900
Math Recovery Plan: School Math Facilitator	\$546,000
Professional Assessments	\$131,300
Skilled Trades Bursary Program	\$12,000
Special Education Additional Qualification (AQ) Subsidy for Educators	\$10,400
Staffing to Support De-Streaming and Transition to High School	\$747,400
Summer Learning for Students with Special Education Needs	\$108,600
Summer Mental Health Supports	\$125,700
Total	\$2,995,800

Decision ___ Information X

To: Hastings and Prince Edward District School Board

From: Darren McFarlane, Superintendent of Education, Human Resources Support Services

Re: Leadership Development Update

Purpose

To provide an update related to the leadership development strategies undertaken or in planning during the 2022-23 school year.

Background

In order to support the strategic plan goal of Foster a Culture of Excellence and High Expectations, specifically *1.6 Enhance leadership development and succession planning through specific training and mentorship opportunities*, leadership development across roles and responsibilities is an ongoing priority in Hastings and Prince Edward as we pursue continuous improvement and ultimately a positive impact on student achievement. Recognizing the staffing shortages that continue to pose challenges across the province has caused us to think differently in our approach to achieving our goals.

Current situation

This year, leadership development has been focused on capacity building and enhancement of our school leader recruitment processes.

Working collaboratively with school leader input and feedback, our K-12 leadership meetings have experienced ongoing refinement to tweak the structure to enable as many leaders to attend professional learning days as possible. Meetings are broken out to include six virtual operations leadership meetings as well as five in-person instructional and transformational focused meetings over the course of the year. Ongoing themes throughout the year include Universal Design for Learning (UDL), equity, inclusion and diversity as well as enhancing the school leaders network. Meetings are planned integratively across system departments and are facilitated by our System Leads team. Feedback is collected at the conclusion of each session that assists to inform our next steps. School superintendents work with individual principals to bring this learning back to schools in an effort to support alignment across the system. We have highly committed leaders and educators in HPE and it is truly inspiring to see the depth of learning occurring as well as the transference to schools across the system.

As we continue to navigate post pandemic complexities, we have extended our focus to include building leader knowledge related to resilience, to support both their personal well-being and to support building capacity among their respective staffs. Over 40 leaders from across departments and school groups attended two initial Resilient Leadership sessions. Feedback was very positive and offered great insight for our Wellness team as they plan collaboratively with our Mindful Roots facilitator for the upcoming integrative staff sessions. Our hope is that supporting staff wellness proactively will assist in mitigating some burnout related absences. We know that our students thrive when staff are well and able to attend work, daily.

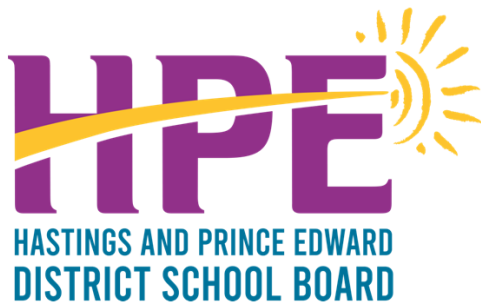
We have recently completed our spring Inspiring Leaders process that resulted in four new additions to our principal/vice-principal talent pool. This year, we expanded our recruitment strategy

to include a three-part leadership learning series that explored the areas of operational, instructional and transformational leadership. We also engaged with Predictive Success to introduce a new behavioural data, evidence-based tool to assist leaders in their self-reflection. This data added rich learning and discussion among participants. With over 35 people engaging in the process, we are thrilled with the response from prospective leaders and excited to work with those who are committed to their professional growth and aspire to a leadership role in HPE.

Next steps

In the short term, our leadership development strategy includes:

- Planning a spring professional learning event with Njeri Damali Sojourner-Campbell of Hicks Morley to enhance our leader learning in area of effective leadership practice related to human rights and equity;
- Expanding the use of the Predictive Index tool for all K-12 school leaders to support professional learning;
- Bolster staff wellness by rolling out the Building Resilience to Wellness workshop series for staff across roles and responsibilities;
- Working with the inspired leaders who came forward during this recent recruitment process to provide opportunities to support their growth, development and readiness for a leadership appointment.



To: Hastings and Prince Edward District School Board

From: Tina Elliott, Superintendent of Education, Curriculum Services

Re: Virtual School Structure and Enrolment 2023-2024

Purpose

To provide an overview of the Hastings and Prince Edward District School Board (HPEDSB) 2023-2024 Virtual School structure and enrollment.

Link to Strategic Plan

5.3 "Ensure Responsible Communication" - Improve public relations by providing information that is timely, transparent and accessible for all.

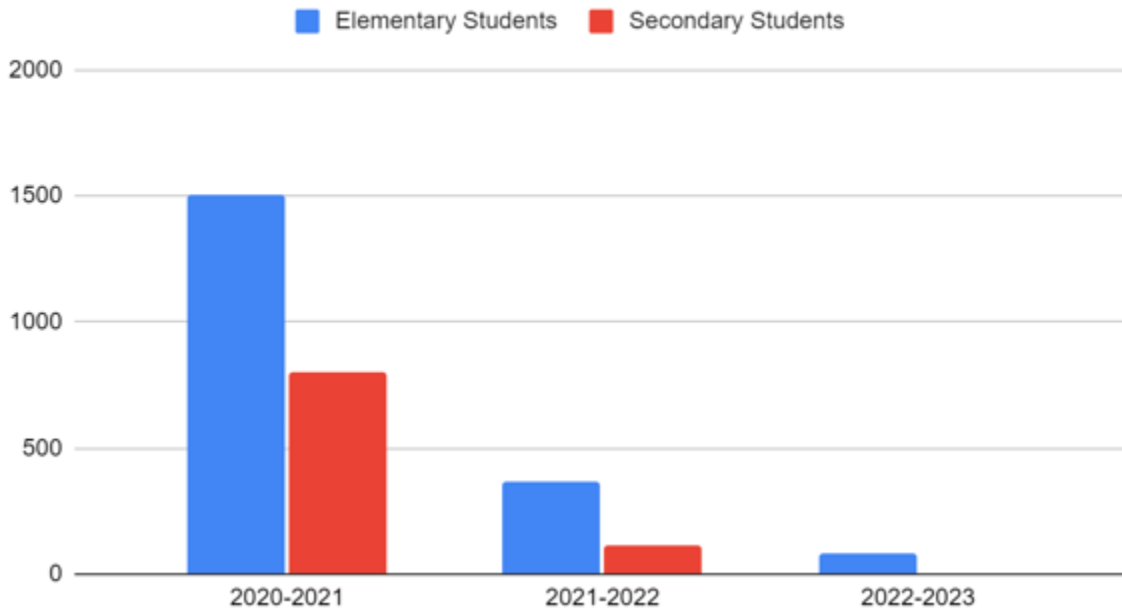
Background

HPEDSB promotes in-person learning as the most impactful learning environment to serve the greatest range of students' academic, social-emotional, and physical well-being needs. During the past four school years, the board has provided a virtual learning environment for student learning to comply with Ministry of Education directions and to serve an ongoing, yet, limited public demand. While specialized funding for virtual school learning was stopped by the Ministry of Education for the 2021-2022 school year, the expectation to offer this structure to students and families has been maintained and is embedded into Policy and Program Memorandum 164.

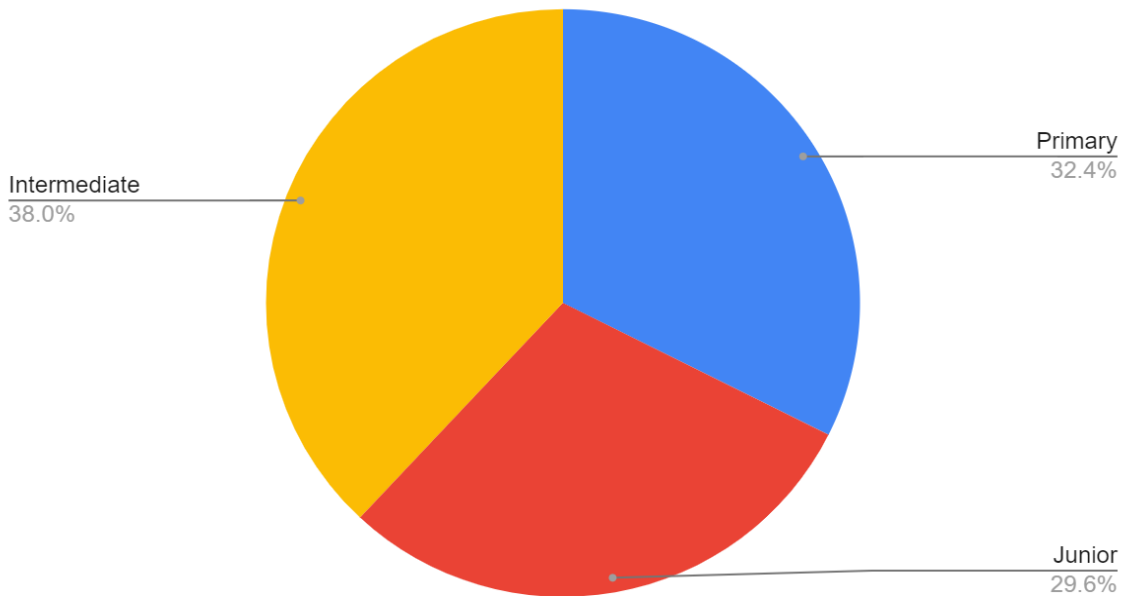
HPEDSB Virtual School Structure and Enrolment over Time

- 2020-2021 - K-12 structure, serving 1502 elementary and 805 secondary students.
- 2021-2022 - K-10 structure, serving 368 elementary and 117 secondary students.
- 2022-2023 - K-8 structure, serving 82 students (decrease from the projected 113 students).

Virtual School Enrolment by School Year



2022-2023 - K to 8 Percentage Enrolment by Division



Current Situation

This is the time of the school year when school districts must make key planning decisions for the upcoming school year pertaining to school organization, staffing, registrations, and budgeting. Student enrolment drives all decisions and confirmation of enrolment informs the system staffing allocations by school, the scheduling of courses and timetables, the range of courses that can be offered, and whether the board is in a hiring or surplus staffing situation.

In considering the future for a virtual school within HPE, viability and sustainability of the structure and quality of programming are essential considerations in decision making. As part of the planning for the 2023-2024 school year and using input from families, the senior team explored the possibility of continuing to offer an HPEDSB virtual school, partnering with neighbouring school boards, or discontinuing this learning structure.

A public survey to garner interest in a virtual school, including options for K-12 and the potential for accessing French Immersion in grades K-8, was launched from March 12 to March 24, 2023.

- 148 respondents, out of a possible student population of ~15 000, participated in the survey, from all regions of the board.
- Upon analysis of the data and the total number of respondents, the level of interest from families K-12 in a Virtual School was very low.
- Of the current 82 Virtual School students, 30 indicated interest in continuing learning through this structure.
- There was split interest among respondents for participation in French Immersion and Grade 9/10 compulsory credits.

The very low interest, diverse student needs (Appendix A), declining participation, and historical attendance challenges (Appendix B) within the Virtual School setting presents significant challenges to budgeting for staff to deliver educational opportunities through this structure and for providing a rich learning experience.

Next Steps

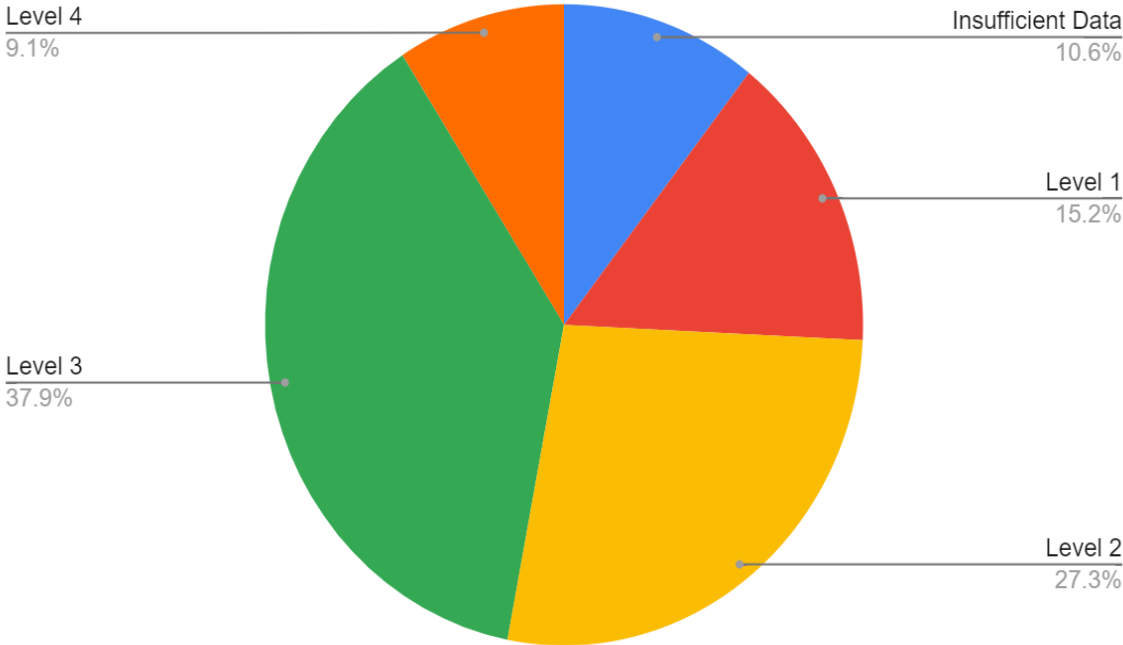
HPEDSB will not be offering a Virtual School for the 2023-2024 school year. The ongoing, annual decline in the number of K-12 students and families indicating interest in the Virtual School presents a financially infeasible and unsustainable structure for learning for students in HPEDSB.

Students currently enrolled in the virtual school will be automatically returned to their home schools at the end of June 2023.

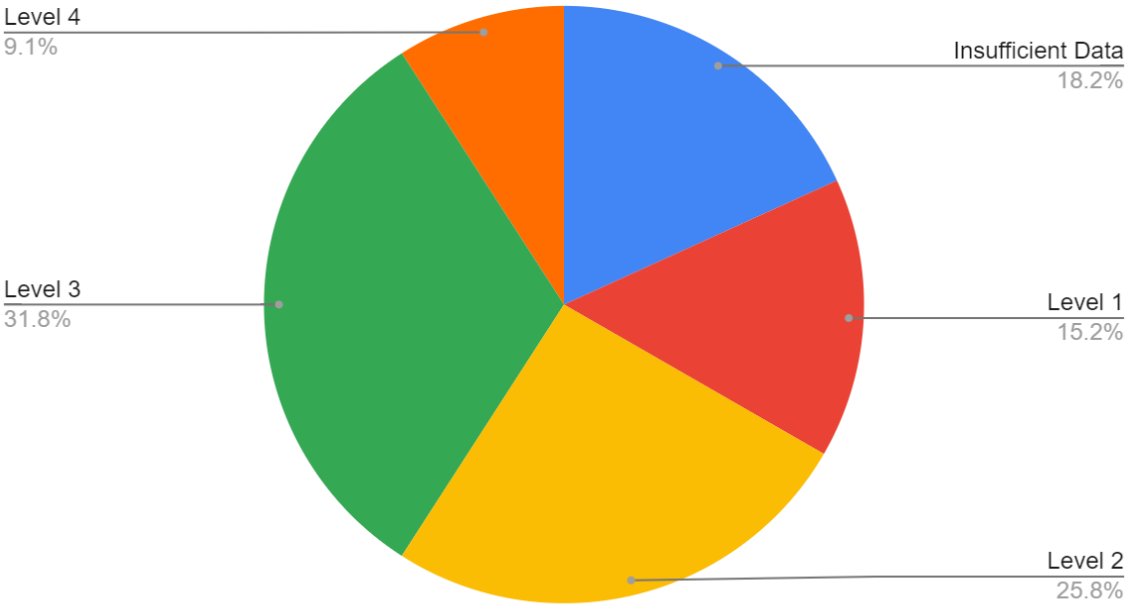
Appendix A: Student Achievement and Demographic Data for 2022-2023 (as of February 2023)

ELEMENTARY ACHIEVEMENT

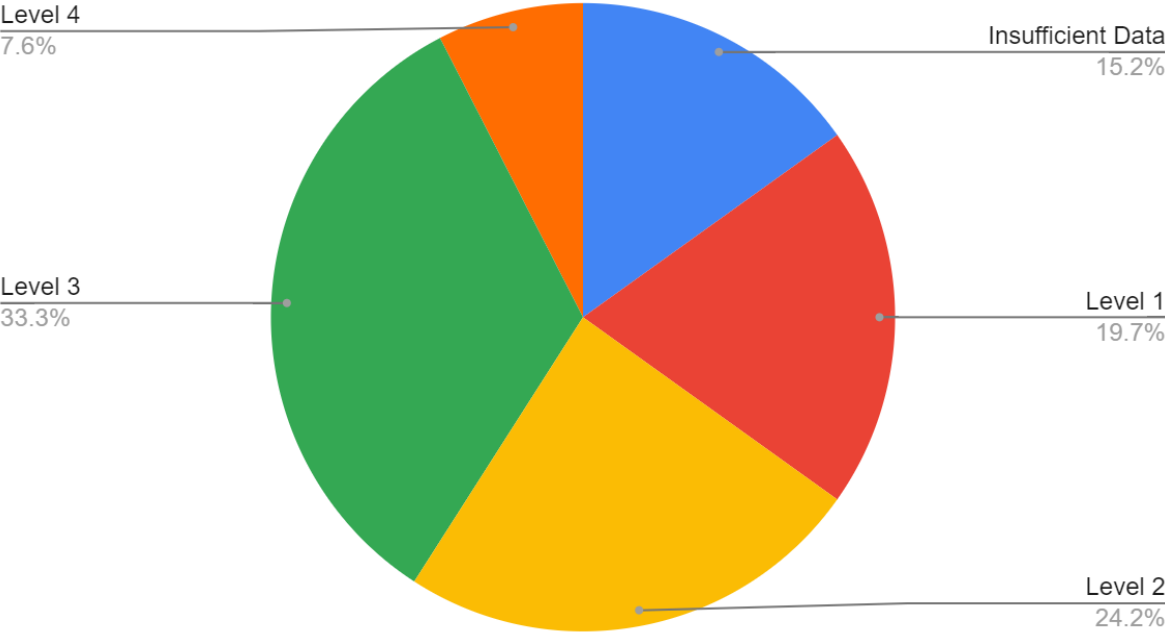
Term 1 - Reading Achievement - Whole School



Term 1 - Writing Achievement - Whole School

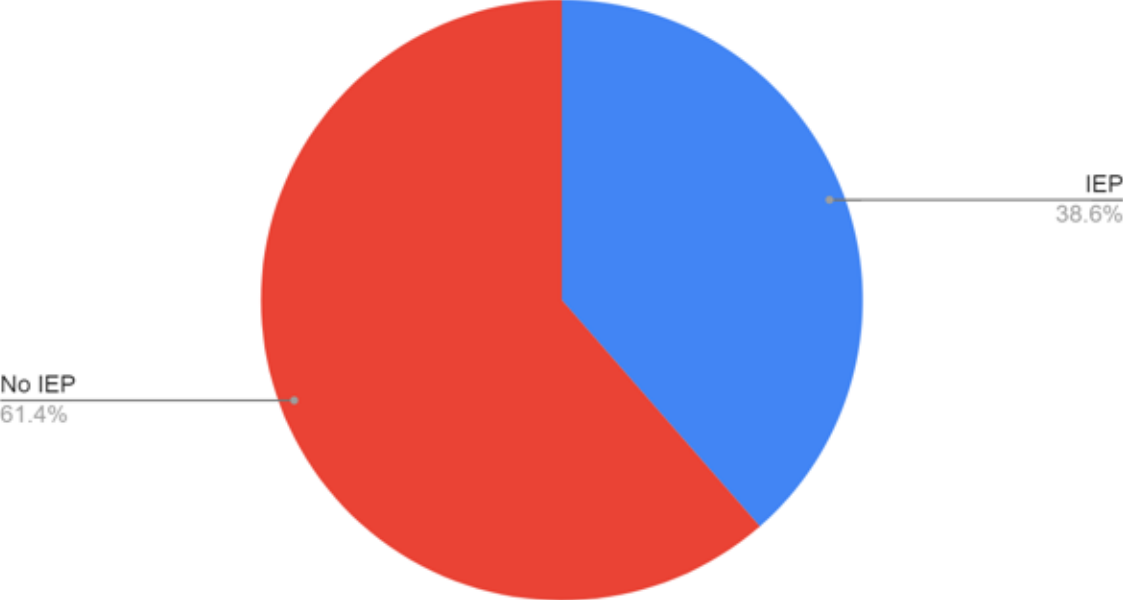


Term 1 - Math Achievement - Whole School



SPECIAL EDUCATION

Percentage of Student Population with an IEP



Appendix B: ELEMENTARY ATTENDANCE

2022-2023 - Virtual School - Absences

